

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
May 22, 2018
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES

1. Council Committee Meeting Minutes
 - May 8, 2018
2. Council Meeting Minutes
 - May 8, 2018

D. UNFINISHED BUSINESS

1. Chinook Arch Regional Library System
 - Presentation to Municipal Partners 2018

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

- a) Equipment Rate Review
 - Report from Director of Operations, dated May 16, 2018
- b) Disaster Assistance
 - Report from Director of Operations, dated May 16, 2018
- c) Fortis Conversion of Street Lights
 - Report from Director of Operations, dated May 16, 2018
- d) Beaver Mines Water and Wastewater Project Briefing
 - Briefing dated May 17, 2018
- e) Operations Report
 - Report from Director of Operations, dated May 16, 2018
 - Call Log

2. Planning and Development

Nil

3. Finance

Nil

4. Municipal

- a) Appointment of Chief Administrative Officer
 - Report from Interim Chief Administrative Officer, dated May 16, 2018
- b) Establishment of a Destination Management Organization (DMO) Regional Advisory Committee
 - Report from Interim Chief Administrative Officer, dated May 16, 2018
- c) Establishment of a Regional Airport Committee
 - Report from Interim Chief Administrative Officer, dated May 16, 2018
- d) Affordable Housing Teleconference
 - Report from Interim Chief Administrative Officer, dated May 17, 2018
- e) Interim Chief Administrative Officer Report
 - Report from Interim Chief Administrative Officer, dated May 17, 2018
 - Call Log

F. CORRESPONDENCE

1. For Action

- a) Southern Alberta Summer Games Dignitary Reception
 - Letter from 2018 Southern Alberta Summer Games, dated May 7, 2018

- b) Bank of Montreal Farm Family Award
 - Letter from Calgary Stampede, dated March 21, 2018
- c) Annual Parade of Power
 - Letter from Heritage Acres Farm Museum, dated April 10, 2018
- d) Consulate General of the Netherlands
 - Email from Alberta SouthWest, dated May 11, 2018
- e) Water and Wastewater Technical, Schedule and Cost Information Session
 - Letter from Beaver Mines Community Association, dated May 10, 2018
- f) Defer Beaver Mines Subdivision until Growth Study Approved
 - Letter from Beaver Mines Community Association, dated May 10, 2018

2. For Information

- a) Field Visits
 - Letter from Alberta Agriculture and Forestry, dated May 6, 2018
- b) Notices from Alberta Utility Commission
 - Amendments to three wind energy projects, received May 7, 2018
 - Application to amend the Heritage Wind Energy Centre, received May 7, 2018
- c) Police Advisory Committee
 - Agenda Package for May 16, 2018
 - Terms of Reference
- d) Thank You Card
 - Thank You Card from Fishburn Park Recreation Society, received May 10, 2018

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1

Councillor Rick Lemire – Division 2

Councillor Bev Everts– Division 3

Councillor Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of April 18, 2018
- 2017 Carcass Data

H. IN-CAMERA

I. NEW BUSINESS

J. ADJOURNMENT

**MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
May 8, 2018**

Present: Reeve Quentin Stevick, Councillors Brian Hammond, Bev Everts, Rick Lemire and Terry Yagos

Staff: Interim Chief Administrative Officer/Director of Development and Community Services Roland Milligan, Director of Operations Leo Reedyk, Public Works Superintendent Stu Weber and Executive Assistant Tara Cryderman

Reeve Quinten Stevick called the meeting to order, the time being 9:07 am.

1. Approval of Agenda

Councillor Rick Lemire

Moved that the Council Committee Agenda for Tuesday, May 8, 2018, be amended, the amendment is as follows:

In-Camera – Citizen Concern – FOIP Section 16;

And that the agenda be approved as amended.

Carried

2. In-Camera

Councillor Bev Everts

Moved that Council and Staff move In-Camera, the time being 9:01 am, to discuss the following:

Legal – Call Logs – FOIP Section 16

Legal – Citizen Concern – FOIP Section 16

Carried

Councillor Terry Yagos

Moved that Council and Staff move out of In-Camera, the time being 9:50 am.

Carried

3. Winter 2017/2018 – Policy C-PW-003 and C-PW-003A Review

The Winter Maintenance Policy was reviewed and discussed.

The rates were discussed.

Council Committee Meeting Minutes
May 8, 2018

The helipad at the hospital for the “big helicopter” was discussed.

The landing of the “big helicopter” at the helipad should be investigated, prior to expensing any monies to updating and upgrading the helipad.

Snow removal at the airport was discussed.

Administration was directed to investigate with STARS, to determine if:

- Will they land the “big helicopter” at the hospital
- What upgrades to the helipad are required.

Aging in the right place: this practice should continue

Should the MD work on private driveways:

- Yes, the MD should continue to provide their services. The type of services was discussed.

The application process was discussed:

- Perhaps applications should be received prior to October 31 of each year. This will allow for proper inspection of the driveway.

Application prior to snowfall:

- If the application is not received prior to the snowfall, the driveway will not be cleared until all snow is melted and an inspection is carried out.

The services that the MD provides was discussed.

School bus routes during a no school schedule was discussed. It is within the policy for PW to have discretion on whether school bus routes are still a priority.

Perhaps giving the responsibility to the operators within each division the authority to determine which roads are priorities during no school days.

Plowing when there is 3 inches on pavement, instead of 6 could be amended.

Providing timeframes to get the roads completed was suggested.

Time to install chains:

- This will be written into the policy indicating that time is billable time.

Mobilize to the site:

- This will be dictated by the policy.

Other equipment:

- This will be dictated by the policy.

Council Committee Meeting Minutes
May 8, 2018

Perhaps supplying a list of contractors to the residents that can clear driveways was suggested.

Hamlets:

- These were discussed. We do not remove snow in driveways within the Hamlets.

Liabilities and damages to property were discussed. Who is responsible for the costs associated with this?

Fences were discussed.

4. Coffee With Council Follow Up Discussion

The notes of the coffee with council session of April 17, 2018 were discussed.

Snow fences were discussed.

Permanent Snow Fences:

- Being replaced / repaired

Temporary Snow Fences:

- This is a living "list" which will be re-evaluated each year.

The roads are the MD's biggest asset.

Training of the operators was discussed. There will be a training session for our operators later this year.

The road tour will be held in June. This is an opportunity for further discussion on the roads.

Crowning of the roads were discussed and explained.

The initiatives regarding the Kenow Fire was discussed.

The standpipe was discussed.

The curling club and new rink was discussed.

5. Roundtable Discussion

Division 4

- Nothing at this time

Council Committee Meeting Minutes
May 8, 2018

Division 2

- Issues with the MD dumpster

Division 5

- Waterton Biosphere comments
 - Burning twine – you cannot burn twine
 - Burying waste on the farm – must state the bio hazard

Division 3

- Code of Conduct follow up

Division 1

- Waterton Spring Campground is not currently open.
- Negotiations are ongoing between Nature Conservancy and the Providence

6. Adjournment

Councillor Rick Lemire

Moved that the meeting be adjourned, the time being 11:51 am.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
MAY 8, 2018

8979

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 8, 2018, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Quentin Stevick, Councillors Brian Hammond, Terry Yagos, Bev Everts, and Rick Lemire

STAFF Interim Chief Administrative Officer/Director of Development and Community Services Roland Milligan, Director of Operations Leo Reedyk, Accounting Clerk III Brendan Schlossberger, and Executive Assistant Tara Cryderman

Reeve Quentin Stevick called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Brian Hammond 18/273

Moved that the Council Agenda for May 8, 2018, be amended, the amendment as follows:

Addition to Correspondence – Action F1c: Castle-Crown Wilderness Coalition – Annual General Meeting;

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

1. Municipal Accountability Program (MAP)

Jeff Nixon and Debbie McCann, with Municipal Affairs, attended the meeting to explain the Municipal Accountability Program.

Mr. Nixon's and Ms. McCann's roles within this program were explained.

The MAP, and the scheduling of the review, was explained.

2. Chinook Arch Regional Library System

Robin Hepher, with the Chinook Arch Regional Library System (CARLS), attended the meeting to update Council on CARLS.

The powerpoint presentation was shown.

The per capita amount and the fees schedule for funding was discussed.

The Rewards of Excellence and Distinction (READ) Award, which was presented to the Pincher Creek Municipal Library was explained.

C. MINUTES

1. Council Committee Meeting Minutes

Councillor Bev Everts 18/274

Moved that the Council Committee Meeting Minutes of April 24, 2018, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 May 8, 2018

2. Council Meeting Minutes

Councillor Terry Yagos 18/275

Moved that the Council Meeting Minutes of April 24, 2018, be received as information.

Carried

D. UNFINISHED BUSINESS

Nil

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Operations Report

Councillor Terry Yagos 18/276

Moved that the Operations report from the Director of Operations, for the period dated April 19, 2018 to May 2, 2018, as well as the Call Logs, be received as information.

Carried

2. Planning and Development

Nil

3. Finance

a) Statement of Cash Position

Councillor Terry Yagos 18/277

Moved that the Statement of Cash Position, for the month ending April 2018, be received as information.

Carried

4. Municipal

a) Fire Guardians - Appointment

Councillor Brian Hammond 18/278

Moved that the report from the Chief Administrative Officer, dated May 3, 2018, regarding appointment of fire guardians, be received;

And that Council appoint the following persons as fire guardians for the Municipal District of Pincher Creek No. 9 for the period May 2, 2018 to March 31, 2019:

- Jennifer Fisher-Sundberg
- Anne Molnar
- Steve Oczkowski
- Allen Tapay
- David Cox
- Pat Neumann
- Lynn Brasnett
- Dawn Heerschap
- Lori Schill

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- Tammy Jack
- Nicole Boissoneault

Carried

b) Village of Cowley Sewage Lagoons

Councillor Bev Everts 18/279

Moved that Council receive the report from the Interim Chief Administrative Officer, dated May 2, 2018, regarding the Village of Cowley Sewage Lagoons, as information;

And that Council direct Administration, working with MPE Engineering, to pursue the lagoons within the Village of Cowley as an option for the wastewater aspect of the Beaver Mines Water and Wastewater Project.

Carried

c) Interim Chief Administrative Officer Report

Councillor Terry Yagos 18/280

Moved that Council receive for information, the Interim Chief Administrative Officer's report for the period of April 19, 2018 to May 3, 2018, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Affordable Housing Presentation

Councillor Bev Everts 18/281

Moved that the letter from Town of Pincher Creek, dated April 26, 2018, regarding the Affordable Housing Presentation, be received;

And that any Councillors wishing to attend this event, be authorized to do so.

Carried

b) Letter of Invitation – Pincher Creek Pride

Councillor Bev Everts 18/282

Moved that the email from Andrew McCutcheon, dated May 3, 2018, regarding the letter of invitation – Pincher Creek Pride, be received;

And that any Councillors wishing to attend this event, be authorized to do so.

Carried

c) Castle-Crown Wilderness Coalition – Annual General Meeting

Councillor Rick Lemire 18/283

Moved that the email from the Castle-Crown Coalition, dated May 7, 2018, regarding the Annual General Meeting, be received;

And that any Councillors wishing to attend this event, be authorized to do so.

Defeated

Councillor Brian Hammond 18/284

Moved that the email from the Castle-Crown Coalition, dated May 7, 2018, regarding the Annual General Meeting, be received as information.

Carried

2. For Information

a) Seniors’ Week

Councillor Brian Hammond 18/285

Moved that the letter from Alberta Seniors and Housing, dated April 20, 2018, regarding Seniors’ Week, be received;

And that this information be placed on our website and social media pages.

Carried

b) Sewer and Water Line Warranty

Councillor Brian Hammond 18/286

Moved that the letter from RMA Trade, dated April 25, 2018, regarding the Sewer and Water Line Warranty, be received;

And that Administration be directed to investigate this initiative further.

Carried

c) Grant Writer

Councillor Rick Lemire 18/287

Moved that the Press Release from Pincher Creek Community Development Initiative, dated April 26, 2018, regarding the Grant Writer position, be received as information.

Carried

Minutes
 Regular Council Meeting
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d) Disaster Response

Councillor Bev Everts 18/288

Moved that the article from Western Producer, dated April 19, 2018, regarding Disaster Response, be received as information.

Carried

e) Tax Increase Concern

Councillor Brian Hammond 18/289

Moved that the email from Gerry Nichol, dated April 28, 2018, expressing his concerns regarding the tax increase for 2018, be received;

And that a letter of response be provided to Mr. Nichol.

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Reeve Quentin Stevick – Division 1

- Chinook Arch Library Board
- Financial Statements for Year Ended December 31, 2017
- Waterton Springs Campground
- McMann Youth Services
- Removing their partnership with the local food bank

Councillor Rick Lemire – Division 2

- Facilities Meeting
- North East Option for the Curling Rink

Councillor Bev Everts– Division 3

- Agricultural Service Board
- Minutes of April 5, 2018
- Beaver Mines Community Association
- Park Clean Up May 19, 2018
- Pincher Creek Emergency Services
- Fire within Division 3

Councillor Brian Hammond - Division 4

- Alberta Health Services
- Ambulance Services

Councillor Terry Yagos – Division 5

- Lundbreck Citizens Council
- Gophers in Patton Park
- Fencing within the Burmis Lundbreck Estates
- Environmental Reserves being used as campgrounds

Councillor Brian Hammond 18/290

Moved that the committee reports be received as information.

Carried

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H. IN CAMERA

Councillor Terry Yagos 18/291

Moved that Council and Staff move In-Camera, the time being 3:22 pm to discuss the following issues:

- 1. Legal – Contract – FOIP Section 21
 - 2. Labour – Personnel – FOIP Section 19
- Carried

Councillor Terry Yagos 18/292

Moved that Council and Staff move out of In-Camera, the time being 3:55 pm.

Carried

I. NEW BUSINESS

- 1. Alberta Health Services Ambulance Contract

Councillor Terry Yagos 18/293

Moved that the verbal report on the Alberta Health Services Ambulance Contract be received as information.

Carried

- 2. Chief Administrative Officer Position

Councillor Rick Lemire 18/294

Moved that the Reeve be authorized to sign the employment contract, as discussed In-Camera.

Carried

- 3. 2018 Road Tour

Councillor Terry Yagos 18/295

Moved that the 2018 Road Tour be postponed until further discussions at the June 12, 2018 Council Meeting.

Carried

J. ADJOURNMENT

Councillor Terry Yagos 18/296

Moved that Council adjourn the meeting, the time being 4:01 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Chinook Arch Regional Library System

Presentation to Municipal Partners

2018



Outline

- Overview of Regional Library Service in Alberta
- Brief History of Chinook Arch
- System Agreement and Plan of Service
- Budgets, Funding, and Governance
- Chinook Arch Services
- Highlights from 2017

Alberta's Regional Library Systems

- Serve 1.1 million Albertans
- Are libraries under the Act
- Partner with municipalities to raise the level of library service in urban and rural areas
- Permit local library staff to focus on serving the public



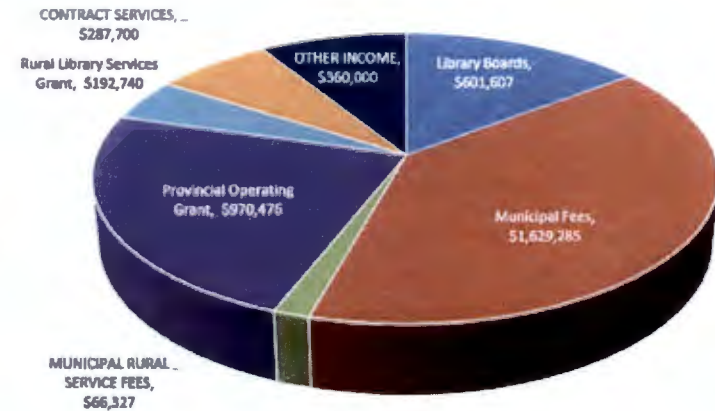
System Agreement and Plan of Service

- System Agreement lays out our roles; Plan of Service guides how we will fill those roles
- Planning and budget cycles coincide with municipal election cycle
- Current Plan of Service is 2015-2018
- 2019-2022 Plan of Service currently in development



Funding and Budgets

- Four year budget 2015-2018; 2018 budget is \$4 million
- Funding comes from members and the Government of Alberta
- Any increase in member levies must be approved by member councils
- Fund raising



Governance

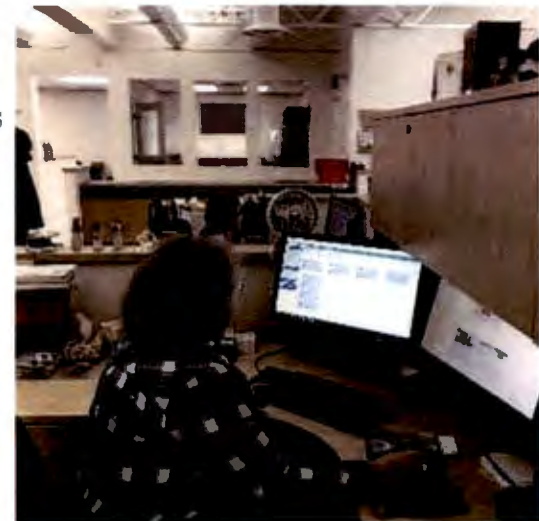
- Board is a one member, one vote model
- Members appointed by council/school division
- Standing Committees:
 - Finance/Personnel
 - Planning/Facilities
 - Marketing/Communications
 - Ad hoc committees as needed



Chinook Arch Services

- Bibliographic Services

- Centralized ordering, cataloguing, and processing of materials
- Fund management
- Vendor relations
- Collection development support
- Reporting and statistics
- Online catalogue
- Online payment



Chinook Arch Services (cont.)

- Information Technology Services

- Purchasing services for IT equipment
- Staging and deploying computers and equipment
- Internet connectivity
- Software license management (PC Reservation, Deep Freeze, etc)
- Centralized services (email, file server, backup, threat protection)
- Help Desk



Chinook Arch Services (cont.)

- Public Services

- Training and professional development
- Consulting support
- Direct patron assistance
- Online services (hoopla, OverDrive, Gale Courses, online databases, etc.)
- Marketing and communications
- Managing various regional committees and working groups

Chinook Arch Services (cont.)

- Resource sharing
 - Delivery
 - Interlibrary loans
- Board development
- Fundraising support
- Services to First Nations



Highlights from 2017

- Almost 1.7M items borrowed by area residents
- Lending between member libraries: 254,000
- 150,000 OverDrive downloads (ebooks, audiobooks)
- hoopla checkouts increased 10% over 2016 (up to 46,000 from 41,000)
- 4,456 delivery stops; 151,000 km travelled
- 71,115 items catalogued
- 6,000 interlibrary loans



Looking Forward

- 2019-2022 Plan of Service/Budget
- Facility Renovation Project
- Mobile Services Initiative
- Programming/Marketing Support
- Services to First Nations



Questions/Feedback

Robin Hepher, CEO

403-380-1505

rhepher@chinookarch.ca



MD OF PINCHER CREEK

MAY 16, 2018

TO: Roland Milligan, Interim Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Equipment Rate Review

1. Origin

At Council's Committee meeting on May 8, 2018, Council discussed the cost to open a driveway with a backhoe loader. Council requested that Administration bring back some actual and probable costs for using equipment to remove snow from driveways.

2. Background:

In Early April 2018 after being snowed in for almost two months, a resident requested the Municipal District assist with snow removal from his driveway. The driveway has significant trees along the edge that resulted in the grader operator declaring that it was unsafe to clear the driveway.

As per Policy C-PW-003A, the Municipal District will conduct an inspection of the driveway prior to snowfall to determine if a grader can be deployed safely. As the grader was not able to remove snow the backhoe loader was mobilized to the site to remove the snow. Over the course of two days the driveway was cleared.

An invoice was prepared and sent using Alberta Road Builders rate plus 20% of \$180.00 per hour for the backhoe loader, totaling \$1,080.00. No charge was included for mobilising the unit to the driveway although the municipality incurred cost.

Alberta Road Builders rate includes a component for the capital cost, operational cost as well as operator cost. Although the only piece of equipment that has historically been used for plowing driveways is the grader, it too is charged out at an Alberta Road Builders rate plus 20% totaling \$320.00 per hour. Operationally, the cost of the grader is about half of the Alberta Road Builders Rate.

Had the grader been able to plow the driveway, it likely would have taken less than two hours. The backhoe loader took six hours and required mobilization to the site. It is recommended that the grader be the only piece of equipment authorised to plow driveways.

3. Recommendation:

THAT the report from the Director of Operations, dated May 16, 2018 regarding the Equipment Rate Review be received;

AND THAT Council determine snow removal equipment rates for Policy C-FIN-27.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Roland Milligan, Interim Chief Administrative Officer

Date: 2018/05/16



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-FIN-27

FEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except
 * GST Included
 ** GST Exempt

Approved by Council
 Revised by Council
 Revised by Council
 Revised by Council
 Revised by Council

Date: August 25, 2015
 Date: October 11, 2016
 Date: January 10, 2017
 Date: July 11, 2017
 Date: April 24, 2018

Public Works

Services	Grader Work	Roads and Driveways Alberta Road Builders	Rate plus 20% **
	Oil, Gas and Seismic Activities	Approaches	\$200.00 each **
		Pipeline Crossings	\$200.00 each
		Seismic Approvals	\$200.00 each
		Rig Moves – Pre Inspec.	\$450.00 each
		Rig Moves – Post Inspec.	\$450.00 each
	Snow Plowing	Up To 15 minutes	\$80.00 **
		Up To 30 minutes	\$160.00 **
		Full Hour	Alberta Road Builders Rate plus 20% **
	Overweight / Over Dimension Permit Fee		\$22.50
Land/ Crop Disturbance		\$250/ acre**	
Products	Dust Control	Individual Taxpayers	\$250.00 per 100 Meters **
		Commercial	\$600.00 per 100 Meters **
	¾” Crushed Gravel	Taxpayer or Agent	Cost Plus 20% Plus \$0.50 Yard if MD Loaded Council Resolution
		Non Taxpayer	
	Pit Run Gravel	Taxpayer or Agent	Cost Plus 20% Plus \$0.50 Yard if MD Loaded Council Resolution
Non Taxpayer			
Water Standpipe	Cowley	\$1.00 100 gallons **	
	Pincher Creek	\$1.00 100 gallons **	

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003A

TITLE: DRIVEWAY SNOW REMOVAL

Approved by Council

Date: December 14, 2010

Revised by Council

Date:

Application for driveway snow removal can be made by residents who are choosing to remain in their residence and are "Aging in the Right Place" as defined by the Alberta Government. Residents will include this information on their application form and will also include a Doctor's note indicating the requirement for home care if necessary.

The application should occur prior to snowfall to allow for a driveway safety inspection. The CAO can approve applications for "Aging in the Right Place" on a case by case basis.

Prior to driveway snow removal the resident will sign the application liability waiver. Once approved the resident will contact the Public Works Superintendent to initiate a drive way snow removal service.

As all roads within the MD's hamlets are plowed on a priority basis, driveways within hamlets will not be plowed. Driveways of residents "Aging in the Right Place" will be plowed in the same order of priority as the road they live on.

Applications and approvals will be confirmed on an annual basis.

Driveway Snow Removal Application Form Attachment A to Policy C-PW-003A

Residents Name: _____

Residents phone # (_____) _____ - _____

Driveway snow removal is requested for: ___ Senior
 ___ Medical Condition
 ___ Fee for Service Policy 315

Land Location: ___ ¼ Section ___ TWP ___ Range ___ W ___ M

Driveway access TWP Rd ___ - ___ or RR ___ - ___

Driveway Length: _____ Meters

Driveway inspection report completed - dd/mm/yyyy / /

The resident agrees that the personal storage of equipment or material in close proximity to the driveway will be minimized to prevent safety issues from arising and to control drifting.

PLEASE READ THE FOLLOWING CAREFULLY. BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT OT SUE, CLAIM FOR DAMAGES, OR SEEK COMPENSATION FROM THE MD OF PINCHER CREEK NO. 9

By signing this application for Driveway Snow Removal, the Resident(s) hereby acknowledge(s) and agree(s) as follows

To **HOLD HARMLESS AND IDEMNIFY** the MD from any and all liability for injury, death, property damage, property loss, or any other loss or expense to any party, including myself/ ourselves, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis, as a result of the MD performing Driveway Snow Removal.

I acknowledge that I have read, have had the opportunity to ask questions and clarifications before signing, and understand this entire Application Form including the Waiver of Liability and Release, and I agree to be legally bound by it.

Residents Signature: _____ **Date** / /

Driveway Snow removal for the Winter of 20__/20__, Approved: _____

Invoice IVC04265

Prepared for Council Discussion on Equipment rates

Actual Work Completed	Date	Unit	Rate/Hr	Time	Date	Unit	Rate/Hr	Time	Date	Unit	Rate/Hr	Time	Date	Unit	Rate/Hr	Time	Cost
Alberta Road Builders Rates	03-Apr-18	Truck/Trailer	\$110	1	03-Apr-18	Backhoe	\$180	4	04-Apr-18	Backhoe	\$180	2	04-Apr-18	Truck/Trailer	\$110	1	\$1,300
Resident Invoiced (no mobilization)					03-Apr-18	Backhoe	\$180	4	04-Apr-18	Backhoe	\$180	2	04-Apr-18				\$1,080
MD Cost (no capital)	03-Apr-18	Truck/Trailer	\$80	1	03-Apr-18	Backhoe	\$100	4	04-Apr-18	Backhoe	\$100	2	04-Apr-18	Truck/Trailer	\$80	1	\$760
MD Cost (no mobilization, no capital)					03-Apr-18	Backhoe	\$100	4	04-Apr-18	Backhoe	\$100	2					\$600

MD of Pincher Creek
P.O. Box 279
1037 Herron Avenue
Pincher Creek Alberta T0K 1W0

INVOICE	IVC04265
Date	2018-04-09
GST Registration # 107747347 A 1.5% Penalty will be applied after 30 days	

Bill to:

Pincher Creek Ab T0K 1W0

Customer ID	Payment Terms				
	Net 30				
Item number	Description	Quantity	U Of M	Unit Price	Ext. Price
SA-PWSNOWPLOWING	Sale of Snow Plowing Services April 3 & 4 Snow Plowing Unit 008 Backhoe & Brad 6 hours @ \$180/hr = \$1,080	1.00	Each	\$1,080.00	\$1,080.00
				Subtotal	\$1,080.00
				GST	\$0.00
				Total	\$1,080.00

Municipal District of Pincher Creek No.9

Box 279

Pincher Creek, Alberta

TOK 1W0

Bill To

Address

Because the road is narrow & muddy, with trees next to the driveway and a steep slope in the dlch, the grader operator said it is unsafe to go in with a grader at this time. So we sent a backhoe April 3/ 2018.
The MD will not go back in until the trees are trimmed.

Date of Service April 3 & 4, 2018

Land Description

Snow Plowing	Parts	Small Equip Rental	Large Equip Rental
Gravel	Dust Control		
Other			

Plowing as requested

Equipment Used	Qty	Rate	Total
April 3			
008 Backhoe & Brad	4.0	\$180.00	\$720.00
Haul Hoe to site	1.0	\$110.00	\$110.00
April 4			
008 Backhoe & Brad	2.0	\$180.00	\$360.00
Haul Hoe to shop	1.0	\$110.00	\$110.00
Materials			
			\$ 1080.00
	Sub Total		\$1,300.00
	5% GST		\$0.00
	Total		\$1,300.00

\$1080.00 JK

MOTOR GRADERS

CURRENT MODELS

More Motor Graders - Current Models on following page.

RATE PER HOUR	CASE	CAT	DRAGON	JOHN DEERE
GROUP 1 \$144.00	845 845B	120M 120M2	PY120G	622G
GROUP 2 \$175.00	865 865B 865B AWD	12M 12M3		670D, 670G 672D 672G
GROUP 3 \$192.00	885 885B 885B AWD	140M 140M3 143M	PY160G	770CH Cust 210 S11 770D, 770G 772D 772G
GROUP 4 \$209.00		160M 160M3	PY200G	870D, 870G 872D 872G 872GP
GROUP 5 \$233.00		14M	PY220G	
GROUP 6 \$274.00		16M		

For all-wheel drive machines - add 5%

ATTACHMENTS:

- V-plow - add 7%
- Each wing - add 5% per wing
- Rear ripper - add 10%
- Scarifier - add 5%
- GPS - add \$25 per hour

MD OF PINCHER CREEK

MAY 16, 2018

TO: Roland Milligan, Interim Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Disaster Assistance

1. Origin

Administration received a request from a local producer to investigate the ability of the municipality to receive disaster funding for damage done to fences and erosion caused by water during the spring melt. As this was a producer request, administration forwarded the discussion to the May 3, 2018 Agricultural Service Board meeting.

2. Background:

At their May 3, 2018 meeting, the Agricultural Service Board reviewed the request. Additional information was brought to the meeting from a Western Producer Article about how the harsh weather has taken a toll on calves. Public Works Divisional Operators have indicated a large amount of fencing requires repair this spring.

During the discussion, comments ranged from fence repair is an annual task for producers to there is a lot of fence down this year. There have been a high number of calf mortalities this year as was evident in the deadstock bins.

The Agricultural Service Board Passed Resolution 18/041 that reads:

“Moved that the discussion on the effects of the harsh weather and the impact it had on the local ranchers, be taken to Council for a broader conversation.”

The Municipal District has 90 days to apply to the province for disaster recovery if Council passes a resolution to request assistance.

3. Recommendation:

THAT the report from the Director of Operations, dated May 16, 2018 regarding Disaster Assistance be received;

AND THAT Council provide direction to administration on how to proceed.

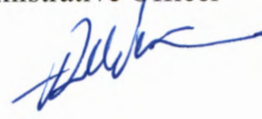
Respectfully Submitted,

Leo Reedyk



Attachments

Reviewed by: Roland Milligan, Interim Chief Administrative Officer



Date: 2018/05/17

FROM the WESTERN PRODUCER, 2018/04/19

Harsh weather takes toll on calves

By Barb Glen

Published: April 19, 2018

Farm Living, News, Weather

0 comments



A calf on the Cervo ranch near Fort Macleod, Alta., finds one of the few snowless spots in the calving pasture in which to take a nap. | Barb Glen photo

Some dry spots finally free of snow were just beginning to appear in David Cervo's calving pasture.

Then came another 10 centimetres of overnight snow.

That's how it's been during calving season in southern Alberta and across much of the Prairies, resulting in higher calf losses, shortages of hay and straw, and increased stress on cow-calf producers intent on keeping newborn calves alive.

Cervo and his brother, Dennis, calve about 430 cows on their ranch near Fort Macleod. They time the calving season to begin in early April when conditions are usually mild.

But this year is anything but mild, with frequent snowfall and both daytime and nighttime temperatures well below average.

“Normally we have 300 (calves) on the ground by now that haven’t seen snow. This year we’ve got 150 that have seen snow. And I see it’s snowing again,” sighed Cervo April 12.

Their calving area along the Oldman River is usually bare and dry at this time of year, providing shelter to the cows and their newborns. This year, drifts are still caught among the trees and dry ground is almost nonexistent.

Though Cervo said calf losses have been about average, that isn’t the case for many other producers in the region.

Judy Nelson, who ranches near Maycroft, Alta., with her husband, Einar, son, Logan, and daughter-in-law, Emily, describes this calving season as “a nightmare.”

Calf losses are well above average because of snow, cold and wind chill.

“We intentionally calve in April so that we can calve on open range, so we’re not set up with any infrastructure for, particularly, the cold,” said Nelson.

“It was so cold for the first 10 days of calving.”

Even with frequent checks day and night, some newborns succumb to the cold before they are found. Nelson spoke of one calf, found at 3 a.m. that seemed fine.

“He was frozen by six in the morning.”

Nearly every calf has had to be brought into the warming shed, which is built to hold four but sometimes had to accommodate eight at a time.

“Every calf you bring in, you have to take back out and mother up, and when you have eight in there, they mix their scents up and it just makes for so much extra work.”

The Nelsons’ calving area on a south-facing slope, usually an ideal place for the 450 cows and their calves, remained covered in snow as of April 11. Cold east winds have been the norm instead of the mild western chinooks for which the region is known.

Snow and cold brings the need for more feed and bedding, and both are in short supply.

“We had to start buying feed in January, because we just never got any of those chinooks from November on, and we’ve been sourcing it from all over,” said Nelson.

“We’ve spent about twice what we usually do on feed already this year.”

Straw is difficult to find and expensive when it is found, she added.

Bob Balog of Balog Auction Services in Lethbridge said hay is selling for \$230 to \$240 per ton and straw for \$130 to \$140. The feed shortage has already brought more cattle to market than might otherwise be the case.

Balog talks to cow-calf producers every day and they’ve told him this calving season has been hard.

“I believe that this will be the toughest calving season that Western Canada has ever experienced, for a couple of reasons,” said Balog.

“Number one, because it’s extremely widespread. It’s not just one little pocket in a 100-mile radius where they’re losing calves. They’re losing calves in St. Walburg. They’re losing calves in Saskatoon. They’re losing calves in Mannville. They’re losing calves in Milk River. They’re losing calves in Pincher Creek. It’s a big, big, big area.”

Though snowstorms are common in April, multiple nights of -20 C or colder are not, and they’ve wreaked havoc on calves.

“On those cold days, if you weren’t to the cow within 10 to 12 minutes, your calf was frozen,” said Balog. “The death losses are big. I’m scared to predict.”

“A lot of people weren’t ready with feed. A lot of people don’t have the facilities to calve in this tough of weather. The cold has lingered on. There’s no dry spots. It’s just made people really, really work hard.”

Calves are coming thick and fast on Charlie Christie’s ranch near Trochu. The chair of Alberta Beef Producers is calving out 390 head and they started giving birth at the end of March.

The cold in that region has taken its toll as well, he said.

“Usually we start calving towards the end of the thaw. We don’t have this cold weather or this much snow left. Usually the nights are -5 C or -10 C maybe, and the days are plus 5 C, plus 10 C. Instead this year, our days were -5 C or -10 C and our nights were -25 C to -30 C.”

Christie credits his calving crew for keeping losses to a minimum but even so, they’ve been higher than average. And most calves have to be brought in, dried off and warmed after birth, so the labour and animal handling has been intense.

“This year, every calf went through the barn to get them out of the cold and the wind and get them started, and then the poor guys, we had to kick them out and bring another guy in, so they never got to stay very long,” said Christie.

His herd has gone through more feed as a result of the cold, and he has also noted the shortage of straw as many producers sought bedding to combat the extra snow and wet conditions.

Those same conditions are keeping cow herds closer together and usually closer to home, which increases the risk of illnesses like scours and pneumonia.

Balog said this difficult calving season is taking an emotional as well as financial toll on producers and the persistent bad weather isn't helping.

“When you try so hard and when you lose so many calves, it just takes the fight out of you, the soul out of you,” he said. “When these guys go out and they find five dead calves in the morning and they’re trying so hard, it just takes so much out of them. Mother Nature is still the boss.”

The one silver lining is that the snow has vastly improved the moisture situation in an area that suffered drought last year.

“It’s too bad we’ve got to pay for it in sweat and tears,” said Christie, “but you’ve got to have grass to feed these guys too and we were in no shape to grow grass.”

Added Nelson: “It will be a few years to pay for this winter, but we’ll hope for good prices. And we’ll hope for good moisture. That will help a lot if we have good grass, when it comes. And it has good potential.”

Part 2 – Disaster Recovery Program Approval Process

2.1 Information Gathering

- 2.1.1 When a disaster or major emergency is imminent or has actually occurred in the province, the AEMA becomes aware of the circumstances through a variety of sources. These include internal reporting mechanisms, municipalities, other government departments and the media.
- 2.1.2 Such events are monitored by the AEMA with a view to gathering sufficient information to determine the nature and extent of loss and damage, its impact and what resources/assistance may be required.
- 2.1.3 Alberta Environment and Parks, and municipalities are generally the best sources of information for their respective areas. In some instances, the nature and devastation of the event will be readily apparent from media coverage at the time of occurrence.
- 2.1.4 The AEMA will provide application forms to affected municipalities for the submission of timely and accurate information about the damage in their respective areas. If a program is approved, to be eligible for response or recovery payments under Part 4 of these Guidelines, the municipality must submit its application to the AEMA within 90 days of the event.

2.2 Analysis

- 2.2.1 As data becomes available, concentrated efforts will be made by the AEMA to assess the need for a DRP, ensuring the timely establishment of programs.
- 2.2.2 The Disaster Recovery Committee (DRC), appointed under Section 5(1) of the *Emergency Management Act*, will review information relating to the severity of the event to determine whether or not the criteria for approval of a program outlined in Section 4(1) of the Disaster Recovery Regulation have been met:
- The disaster has caused widespread damage to property; and
 - The cause of the disaster was extraordinary.
- 2.2.3 An event is considered extraordinary if it meets or exceeds the equivalent of a 1 in 25 year precipitation level in an urban area; a 1 in 50 year precipitation level in a rural area; or a 1 in 100 year stream flow for watercourses. This determination will be made through analysis of precipitation, stream flow data and taking into consideration any other extenuating circumstances.
- 2.2.4 Information on the event will be reviewed by the DRC to determine whether or not the criteria outlined in Section 9 of the Disaster Recovery Regulation has been met:
- The damages, loss or costs could have been reasonably prevented.
 - Insurance for the damage, loss or costs was reasonably and readily available before the disaster or emergency occurred.
 - There is a substantial likelihood that the damage, loss or costs could be recovered through legal action.
 - The full amount of the damage, loss or costs is available under other GoA programs.
- 2.2.5 The DRC will provide its recommendation to the Minister concerning possible approval of a DRP.
- 2.2.6 If circumstances do not allow for the DRC to review the severity of an event, the Managing Director of AEMA may provide a recommendation directly to the Minister.

2.3 Approval

- 2.3.1 Pursuant to Section 4(1) of the Disaster Recovery Regulation, the Minister responsible for the *Emergency Management Act* may approve a DRP, if the Minister is satisfied that the disaster has caused widespread damage to property, and the cause of the disaster was extraordinary.
- 2.3.2 If the Minister approves a DRP, the Managing Director will administer the program in accordance with these Guidelines.

MD OF PINCHER CREEK

MAY 16, 2018

TO: Roland Milligan, Interim Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Fortis Conversion of Street Lights

1. Origin

At Council's meeting on April 11, 2017, Council agreed to participate in the Fortis Street Light Conversion program. The program would convert all the street lighting in Lundbreck to LED fixtures.

2. Background:

On April 24, 2018 the Municipal District received a letter from Fortis explaining that the LED conversion program does not apply to our lights as they are partially owned by the municipality. If we were to sell the system to Fortis for \$21,586.95 as outlined in the letter, then Fortis would be in a position to retrofit the fixtures to LED's as was agreed to in April 2017.

3. Recommendation:

THAT the report from the Director of Operations, dated May 16, 2018 regarding the Fortis Conversion of Street Lights be received;

AND THAT Council authorise the Reeve and Interim Chief Administrative Officer to sign the agreement with Fortis to purchase the Municipality's equity in the Lundbreck Street Lights to allow the conversion to LED's to proceed.

Respectfully Submitted,

Leo Reedyk



Attachments

Reviewed by: Roland Milligan, Interim Chief Administrative Officer



Date: 2018/05/16



Merlin MacNaughton
Supervisor, Key Accounts
Customer Service

FortisAlberta Inc.
219 Stockton Ave.
Okotoks, AB T1S 1A8
Cell: 403-816-7864
merlin.macnaughton@fortisalberta.com
www.fortisalberta.com

April 24, 2018

Municipal District of Pincher Creek No 9.
Attn: Roland Milligan, Interim CAO
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Mr. Milligan

RE: Conversion of Street Light Rate

FortisAlberta is pleased to provide a street light investment offer to buy out the investment in 35 street lights currently on the no-investment rate. To place these 35 street lights on the investment/full maintenance rate option, FortisAlberta will invest a pro-rated amount into each of these street lights. This will be based on the investment rate of \$2,937.00 per fixture multiplied by the appropriate percent value. The percent value is a simple life remaining calculation based on a depreciation curve versus the age of the fixture as determined by the installation date. The attached table details the investment amount for the 35 street lights within the Municipal District of Pincher Creek No 9.

If the Municipal District of Pincher Creek No 9. agrees to proceed with this offer to place these 35 street lights on the investment/full maintenance rate option, please sign this letter and return it to me as soon as possible. I will arrange to have a cheque in the amount of \$21,586.95 (GST of \$1,027.95 included) prepared for issuance to the Municipal District of Pincher Creek No 9. At that time, I will also arrange to have the monthly billing for these 35 street lights changed to reflect the new rate option and will also place these street lights on the full maintenance program.

As you are aware, the rate option selected, based on investment versus no-investment by FortisAlberta does not affect the ownership of these street lights. FortisAlberta continues to own all the street lights regardless of which rate option is selected.

Thank you for the opportunity to provide this offer and please do not hesitate to contact me if you require any additional information.

Yours truly,



Merlin MacNaughton
Supervisor, Key Accounts

Municipal District of Pincher Creek No 9.

OFFER ACCEPTED BY THE MUNICIPAL DISTRICT OF PINCHER CREEK NO 9.
THIS ___ DAY OF _____ 2017

Per: _____
(Please print name and title below)

Per: _____
(Please print name and title below)

GST# _____

Leo Reedyk

From: MacNaughton, Merlin <merlin.macnaughton@fortisalberta.com>
Sent: May 15, 2018 3:20 PM
To: Leo Reedyk
Cc: Roland Milligan; Janene Felker
Subject: Re: [External Email] RE: FortisAlberta Offer for Buy out of Rate 33 Streetlights, MD of Pincher Creek

Yes you are correct we will upgrade to LED.

Sent from my iPhone

On May 15, 2018, at 2:02 PM, Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca> wrote:

Good day Merlin.

We are looking to confirm this request. Our street lights in Lundbreck are on rate 33 and as such the LED conversion option is not available. If the MD agrees to this offer, FortisAlberta will purchase the MD's investment in the existing lights for \$21,586.95. Once the FortisAlberta purchase is concluded, Fortis will upgrade the lighting to LED as previously agreed.

Please confirm.

L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

From: MacNaughton, Merlin [<mailto:merlin.macnaughton@fortisalberta.com>]
Sent: April 24, 2018 3:10 PM
To: Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>; Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: FortisAlberta Offer for Buy out of Rate 33 Streetlights, MD of Pincher Creek

Roland and Leo, please see the attached offer regarding FortisAlberta owned non-investment street lights which are located in Lundbreck. (I had discussed this offer with Leo coming your way but Roland, if you have any questions, please feel free to contact me)

Note that the map was created with all Rate 33 lights in the service area so you will see some inside the Town of Pincher Creek which this offer does not extend to.

We would like to complete this offer in order for Fortis to change out the HPS sodium as per previously accepted LED conversion program. I apologize as it is my oversight in not noticing that the HPS lights in your MD were under Rate 33, which is not part of the LED conversion program.

Background on Offer:

FortisAlberta would like to provide a street light investment offer to buyout 35 existing non-investment lights located in Lundbreck for **\$21,586.95** includ.gst.

(this investment would pay for the cost difference on your street light bill for about 4.3 years)

Approximate existing costs for 35 Streetlights per month under the regulated rate option for Rate 33 is \$410 per month. (costs may vary based on Retailer the Municipality is with)

Approximate cost for 35 Street lights per month under under the regulated rate option for Rate 31 is \$830 per month. (costs may vary based on Retailer the Municipality is with)

Background to Rate 33 non-investment street lights:

- Was a grandfathered rate which is closed and no longer offered for any new lights.
- FortisAlberta owns the lights but maintenance by FortisAlberta only includes the bulb and photo eye at no cost.
- All other costs associated with this rate including replacement of the system or components following loss by any cause such as vehicle impact, vandalism or age will need to be paid by the Municipality going forward.
- Many of these lights are old and reaching the end of their life cycle. If Fortis has to replace some of the older lights in next 5 to 10 years you will have to pay full cost of replacement.

Background to Rate 31 investment street lights:

- Full costs are covered by FortisAlberta including all maintenance including full replacement of any of the lighting systems components for any reasons including age replacement.

Approximate Costs which MD of Pincher Creek could be invoiced:

- Replacement of a head (fixture) including labor \$400-\$500
- Replacement of street light pole and fixture including labor \$2500 to \$3500
- If any lights are fed underground...possible costs to repair to cable. Trouble shooting and repairs could be anywhere from \$1000 to \$5000 depending on locations (could involve hydro vacing, coring of pavement, sidewalks etc.)

In closing one other issue to remember. The Rate 33 lights are not part of the LED Conversion program and will need to remain as HPS lights. So if MD of Pincher Creek chose to stay with the Rate 33 High Pressure Sodium(HPS) lights, Fortis may eventually require MD of Pincher Creek to get into a non-standard lighting agreement with Fortis. Under this agreement the Town would need to provide the HPS material going forward. If HPS eventually is not obtainable then you will be required to find a lighting replacement which you would then have to pay for as well.

If you have any other questions please feel free to contact me and if you are willing to move forward with the offer you will need to sign off the attached offer sheet and return to myself and your earliest convenience.

Thanks and have a great week.

Merlin MacNaughton

Supervisor Key Accounts, Customer Service

Office 587-757-7930 / Cell 403-816-7864

STREETLIGHT AGED INVESTMENT CALCULATION WORKSHEET

CUSTOMER:
DATE:

Municipal District of Pincher Creek No 9.
December 6 2017

INVESTMENT LEVEL	YEAR OF INSTALL	AGE OF FIXTURE (YEARS)	NUMBER OF FIXTURES	AGED INVESTMENT	GST
\$2,937.00	2017	0	0	\$0.00	
\$2,937.00	2016	1	0	\$0.00	
\$2,937.00	2015	2	0	\$0.00	
\$2,937.00	2014	3	3	\$7,929.90	
\$2,937.00	2013	4	1	\$2,545.40	
\$2,937.00	2012	5	0	\$0.00	
\$2,937.00	2011	6	0	\$0.00	
\$2,937.00	2010	7	0	\$0.00	
\$2,937.00	2009	8	1	\$2,153.80	
\$2,937.00	2008	9	0	\$0.00	
\$2,937.00	2007	10	1	\$1,958.00	
\$2,937.00	2006	11	0	\$0.00	
\$2,937.00	2005	12	0	\$0.00	
\$2,937.00	2004	13	2	\$3,328.60	
\$2,937.00	2003	14	0	\$0.00	
\$2,937.00	2002	15	0	\$0.00	
\$2,937.00	2001	16	0	\$0.00	
\$2,937.00	2000	17	0	\$0.00	
\$2,937.00	1999	18	0	\$0.00	
\$2,937.00	1998	19	0	\$0.00	
\$2,937.00	1997	20	0	\$0.00	
\$2,937.00	1996	21	0	\$0.00	
\$2,937.00	1995	22	0	\$0.00	
\$2,937.00	1994	23	0	\$0.00	
\$2,937.00	1993	24	0	\$0.00	
\$2,937.00	1992	25	0	\$0.00	
\$2,937.00	1991	26	0	\$0.00	
\$2,937.00	1990	27	0	\$0.00	
\$2,937.00	1989	28	0	\$0.00	
\$2,937.00	1988	29	27	\$2,643.30	
\$2,937.00	1987 & older	30	0	\$0.00	
TOTALS			35	\$20,559.00	\$1,027.95
TOTAL CHEQUE				\$21,586.95	

Municipal District of Pincher Creek

No Investment Streetlights

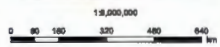
Legend

No Investment Lights by Wetlage (Count Approx.)

- 100 (34)
- 150 (8)
- 250 (10)
- 400 (2)

Base Data

- City/Town/Village
- MD of Pincher Creek
- FortisAlberta Service Area
- First Nation or Métis Settlement
- Park



FortisAlberta, Transverse Mercator, WGS 1984

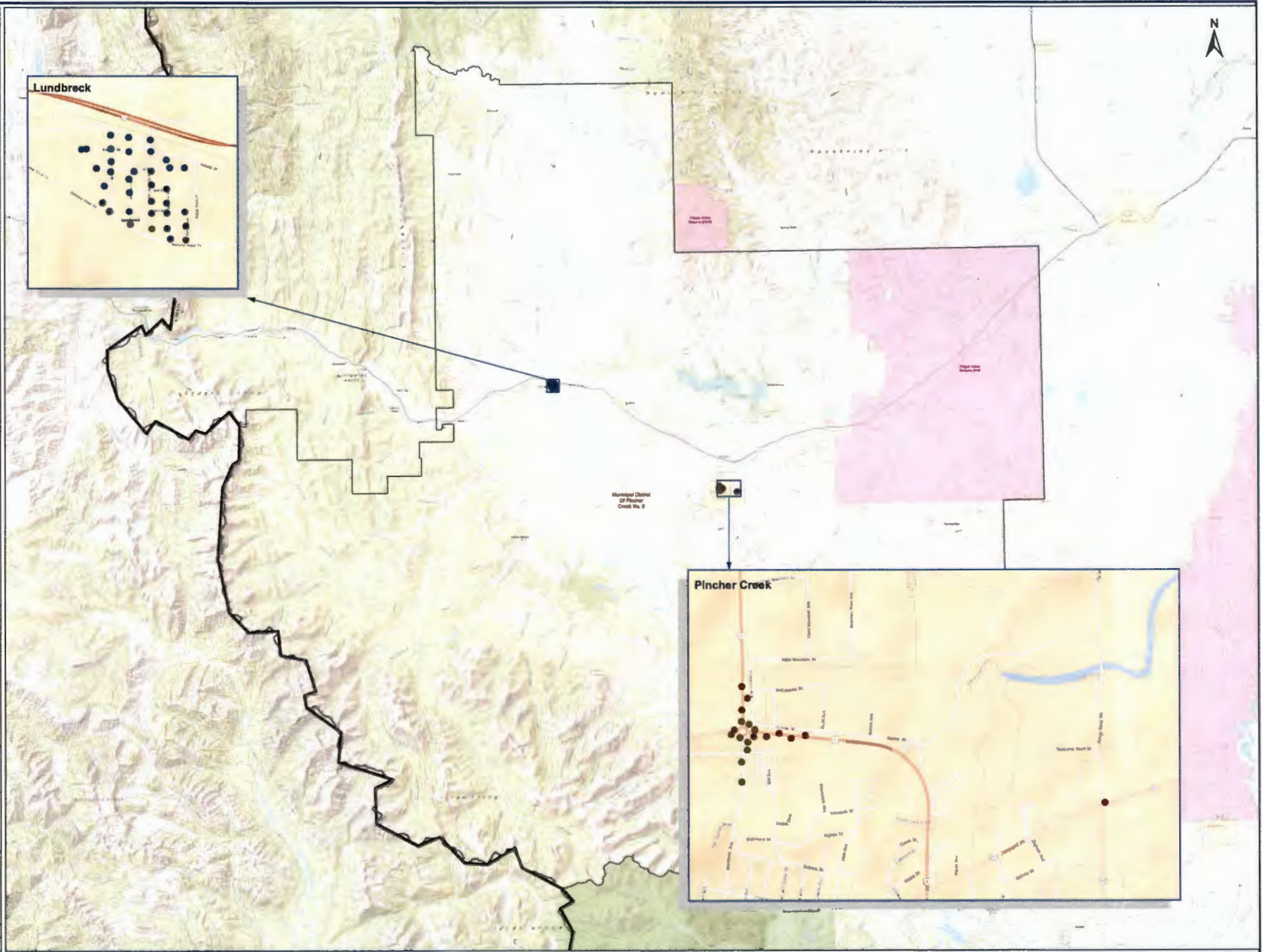
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Map Date: 3/14/2018

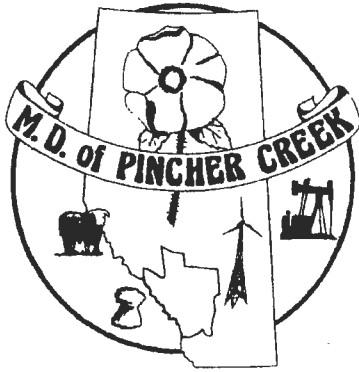
Created By: SBROOM

Checked By: LTAYLOR

Approved By: SCAMERON



21.99



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 627-3130 • fax 627-5070
email: info@mdpincer creek.ab.ca
www.mdpincer creek.ab.ca

April 18, 2017

Mr. Merlin MacNaughton
FortisAlberta Inc.
1600 – 10 Street S.E.
High River, AB T1V 1M5

Dear Mr. MacNaughton:

Reference: Streetlight LED Conversion Option Offer

Please be advised that Council, at their meeting held Tuesday, April 11, 2017, discussed your letter dated March 1, 2017, regarding the Streetlight LED Conversion Option.

At that time, Council agreed to participate in the conversion program.

Please find enclosed a signed acceptance of the proposal for the LED conversion program in our municipality.

This is provided for your information and action.

Sincerely,

Wendy Kay
Chief Administrative Officer

Enclosure

On behalf of the Municipal District of Pincher Creek, the undersigned hereby acknowledges and agrees that:

- a) Your acceptance of this proposal will constitute a formal request to FortisAlberta to proceed to the next steps of an LED conversion option outlined for your community;
- b) This acceptance will form part of our submission to the Alberta Utilities Commission to acknowledge your acceptance of the implementation of the "Maintenance Multiplier";
- c) The acceptance of this proposal confirms that the multiplier of 1.09 will be applied to the Rate 31 Distribution Component fixture service charge, which is amended and approved by the Commission from time to time, to arrive at the distribution charges for all fixtures that have been converted to LEDs in your community;
- d) This acceptance confirms your understanding that the "Maintenance Multiplier" may be amended and approved by the AUC from time to time. The multiplier factor may also be discontinued as a result of further application to the AUC;
- e) FortisAlberta will proceed with the implementation of this offer if and when the AUC acknowledges and approves the use of the "Maintenance Multiplier" for the purpose of converting fixtures from HPS to LED;
- f) In its capacity as an electric distribution service provider to the Municipality, FortisAlberta has presented all material required to make an informed decision;
- g) The costs and savings presented in this offer, along with other materials presented, are estimates only and are for illustrative purposes. The electricity service costs and savings will ultimately depend on the AUC-approved FortisAlberta distribution tariff, which is adjusted and approved by the Commission periodically, as well as, the retail energy costs as set by your retailer.

The Municipal District of Pincher Creek

Col. Kay
Chief Administrative Officer

April 18, 2017
Date



Merlin MacNaughton
Stakeholder Relations
Manager
Customer Service

*Council
Leo's Reports*

FortisAlberta Inc.
1600-10 Street S.E.
High River, AB T1V 1M5
403-652-5420
merlin.macnaughton@fortisalberta.com
www.fortisalberta.com

March 1, 2017

MS. WENDY KAY
CHIEF ADMINISTRATIVE OFFICER
MUNICIPAL DISTRICT OF PINCHER CREEK
PO BOX 279
PINCHER CREEK AB T0K 1W0

Dear Ms. Kay,

Subject: Streetlight LED Conversion Option Offer

FortisAlberta worked with the Alberta Urban Municipalities Association to conduct a community assessment project to address municipal interest in Light Emitting Diode (LED) lighting technology. This project demonstrated that savings could be achieved with the use of LED technology by lowering consumption and reducing maintenance costs during the life of the fixtures. In addition, the technology supports environmental programs to reduce greenhouse gas emissions, which align with community environmental stewardship initiatives.

At your request, FortisAlberta is pleased to assess your needs and offer an LED conversion solution for your community. Upon acceptance of this offer, FortisAlberta will identify existing high pressure sodium (HPS) fixtures that qualify for conversion to energy-efficient LED fixtures. Qualifying fixtures include those that are currently billed on Street Lighting Service (Investment Option) Rate 31, and are not decorative style streetlighting, yard lighting or streetlights owned and operated by your municipality.

The replacement of traditional HPS streetlights with LED lighting offers the following benefits:

- provides clearer and more consistent light quality;
- lowers energy consumption;
- improves safety and night visibility due to general light output, uniformity and higher color temperature (more vibrant white light);
- increases the life span of the fixture;
- reduces maintenance costs; and
- decreases the environmental footprint with no mercury, lead or other known disposable hazards.

The net incremental distribution cost of the conversion from existing HPS streetlights to LED streetlights will be addressed by applying a factor of 1.09 to the existing Rate 31 daily service charge, or an increase of approximately 9 per cent to the distribution charge. Subject to the Alberta Utilities Commission's approval, this factor is proposed to be billed as a "Maintenance Multiplier" for LED lighting conversions. The net incremental distribution cost consists of the installation of the new LED fixtures and the expected per fixture operating and maintenance savings associated with LED lighting.

The reduced energy consumption of the LED fixtures would provide savings that will be reflected in the transmission (including flow-through transmission riders) and retailer energy portions of your electricity bill. These savings for your community are estimated and included in the presentation.

Please review and sign the attached acknowledgement form. We will share this signed document with the Alberta Utilities Commission to confirm your expression of interest in our LED conversion.

Yours truly,

A handwritten signature in black ink, appearing to be 'Merlin MacNaughton', written over a horizontal line.

Merlin MacNaughton
Stakeholder Relations Manager

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, March 29, 2017 2:56 PM
To: Tara Cryderman
Subject: FW: Fortis Streetlight LED Conversion Offer
Attachments: MD of Pincher Creek v2 (003).pdf

Council – April 11 – Unfinished Business

From: MacNaughton, Merlin [mailto:merlin.macnaughton@fortisalberta.com]
Sent: March 29, 2017 8:09 AM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Cc: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: Fortis Streetlight LED Conversion Offer

Leo, I have attached the presentation where you can refer to slides 5 and 6. Note that the 1.09 is only added to the Distribution Component of the bill. Your understanding is correct that once the LED conversion program is paid for the multiplier will be removed and then your bill will only have the normal charges of distribution, transmission and energy. As you can see from the charts, transmission and energy are drastically reduced due to lower wattage of the LED vs the High Pressure Sodium. Note that the cost is approximately \$284 per year not month. Once the multiplier is removed the bill will drop another \$22 per light per year.

Hope this answers your questions and if you need to discuss more, please give me a call.

Merlin MacNaughton
Stakeholder Relations Manager / FortisAlberta

Office 403-652-5420 / Cell 403-816-7864



From: Leo Reedyk [mailto:AdminDirOps@mdpincercreek.ab.ca]
Sent: Tuesday, March 28, 2017 3:44 PM
To: MacNaughton, Merlin <merlin.macnaughton@fortisalberta.com>
Cc: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: [External Email] Fortis Streetlight LED Conversion Offer

At their meeting today, Council requested additional information on the offer.

The third last paragraph of your letter, indicates a 9% increase to the distribution charge as a means of billing for the installation of the new LED fixture. The second last paragraph speaks to the reduced transmission charge and energy portions of the bill that would reflect the actual consumption and transmission costs associated with the new LED fixture.

It was our understanding that the MD's streetlight program cost would remain the same until such time as the replacement cost had been recovered by Fortis through the 9% surcharge. At which time the distribution charge would revert to the original rate without the 1.09 factor to the transmission component. Given this understanding my information to Council indicated the average cost of \$380 per month would remain the same, the percentage of our bill that would be for distribution would increase while the transmission and consumption would be reduced resulting in a similar cost for the lighting through the transition phase.

I believe the 9% increase and a nonspecific rate reduction implied in the letter were insufficient information for Council to decide.

Please provide additional information that Council can consider in determining if the MD is prepared to accept the offer.

Thanks in advance.

L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9

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Beaver Mines Water and Wastewater Project Briefing

May 17, 2018 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System.

A project information meeting was held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
 - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
 - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures. Completed.
 - e. Confirmation of the reservoir site layout has been finalized.
 - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
 - g. Location of Booster Pump Station is finalized.
 - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
 - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September/October.
 - j. The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.
 - k. A pre-construction meeting was held with LW Dennis Contracting Ltd to go over project issues that had been identified. They will be mobilizing on October 30th, starting to fuse pipe on October 31, and starting pipeline boring soon after that.
 - l. Prequalified Mechanical Contractors received copies of the Mechanical Tender for review. A pre-tender site meeting was held on November 1, 2017 to give contractors an opportunity to see the site conditions for the mechanical portion of the contract. The tender close date for the Mechanical contract is November 21, 2017. The tender close date was extended by 2 days to accommodate contractor requests for more time to prepare.

Beaver Mines Water and Wastewater Project Briefing

- m. The Mechanical Tender closed on November 23, 2107 with 4 tenders being submitted. DMT Mechanical Ltd was the low tender with a tender of \$4,816,322.70.
 - n. The Mechanical Contractor noted that casings into the Oldman Dam Reservoir are complete.
 - o. Following a winter shutdown, the pipeline contractor is looking to resume construction of the pipeline.
 - p. The basement vault for the raw water intake building is installed.
 - q. Changes to the piping requirements inside the water treatment plant have been initiated.
 - r. **As of May 17, 2018 both the mechanical and pipeline contractors are working on the project.**
- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
- a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
 - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening once a wastewater treatment option is chosen.
 - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
 - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.
 - f. Piping options that provide full fire flow and a fire smart community are being reviewed.
 - g. Meetings with Atco Gas have identified areas where their upgrades in the Hamlet and the water/wastewater systems have conflicts. The conflict areas have been reviewed and proposed solutions found.
 - h. **Detailed design and land easements are nearing completion.**
- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
- a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
 - b. Land negotiations for an easement for a wastewater force main are ongoing.
 - c. Council has commissioned MPE Engineering to do a detailed design of this component of the project.
 - d. Council has requested additional information on the Mill Creek site access.
 - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.

Beaver Mines Water and Wastewater Project Briefing

- f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.
 - g. A Historical Resources Assessment of the site will be initiated in October 2017. An informal walkabout with local landowners and Arrow Archaeology Ltd. occurred on the proposed site on Saturday October 21, 2107.
 - h. Boreholes and test pits to accommodate Historical Resource Impact Assessment and Geotechnical investigation are completed. Awaiting reports before determining next steps.
 - i. Following the determination that the Mill Creek site was not a viable site for a wastewater lagoon, Council directed MPE Engineering to look at other sites and options, as well as enter into communications with the Town of Pincher Creek to determine if using their lagoon at Pincher Station is a viable option.
 - j. Meetings with the Town of Pincher Creek were held to look at the viability of using the Town's lagoon system.
 - k. A request for proposals is being developed to look for alternate sites for a wastewater treatment system.
 - l. **The request for proposals for land closed on May 10, 2018. No responses were received.**
- 4) The Castle Servicing component of the project integrates the Castle requirements into the Beaver Mines Servicing and Beaver Mines Water Distribution components of the project. As well the pipeline from Beaver Mines to the Castle Parks and Castle Mountain Resort.
- a. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.
 - b. MPE was commissioned to do the detailed design of the Castle Servicing project.
 - c. On November 1, 2017, the pipeline route to Castle Mountain Resort was toured to determine the best route and any impediments to the project.
 - d. Castle Mountain Staff provided a tour of their facilities to familiarize MPE Engineering with their equipment as the pipeline termination will need to be coordinated.
 - e. On November 22, 2017 a meeting with Alberta Transportation, Alberta Environment and Parks, MPE Engineering and Municipal District staff identified project requirements for dispositions, regulatory reporting, routing, plan review and probable timelines.
 - f. Detailed design of the project is underway and requirements for environmental assessments are being identified to allow for spring and summer assessment work.

Director of Operations Report May 16, 2018

Operations Activity Includes:

- May 3, Agricultural Service Board Meeting;
- May 4, Emergency Management Agency - Flooding meeting;
- May 6, Chipman Creek, live stake planting day;
- May 8, Council meetings;
- May 8, Emergency Preparedness event at the Community Hall;
- May 9, Occupational Health and Safety meeting;
- May 10, Staff meeting;
- May 10, Airport House Inspection;
- May 11, Working near Water Hazard Identification meeting;
- May 14, Alberta Ranch Road inspection;
- May 14, Patton Park Soccer Field meeting;

Agricultural and Environmental Services Activity Includes:

- May 3, Collect Log Books from Deadstock Bins;
- May 4, prep for summer crew on Monday;
- May 4, Canadian Food Inspection Agency Quarterly Audit;
- May 7, Orientation for Summer and Seasonal crew;
- May 8, WHMIS for crew that need it, dams & gophers at Patton Park;
- May 9, UTV Training, Gophers in Lundbreck ;
- May 9, Joint Worksite Health and Safety Meeting;
- May 9, Volker Stevin Meeting in Fort MacLeod;
- May 10, staff meeting, Safe Work Procedure Training;
- May 11, working around water SWP Meeting, dams;
- May 14, dams, Bayer Chemical Training, premix sales starting, gophers in Lundbreck;
- May 14, AAAF Education committee meeting;
- May 15, Dow training day in High River, inspections, crop report, biocontrol
- May 16, dams, tree health calls and referrals, gophers and weeds in Patton Park.

Public Works Activity Includes:

- Spot gravelling as required (main gravel haul to start on May 23 weather dependent);
- Texas gate inspections ongoing;
- Temporary snow fence pick-up complete;
- Lundbreck cleanup;
- Digital radio install underway;
- Seasonal staff returned May 7th;
- Road repairs as required;
- WHMIS training for seasonal staff;
- Repair drainage on Sorge road

Upcoming:

- May 17, Beaver Mines Water Servicing Project meeting
- May 21, Statutory Holiday;
- May 22, Council meetings;
- May 29-31, Health and Safety Training.

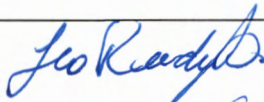
Project Update:

- Community Resilience Program
 - Regional Raw Water Intake, construction ongoing, project is a month and a half behind schedule.
- Capital Projects
 - Beaver Mines Water Supply, Pipeline - Pipe installation resumed on the south side of the Castle River, Mechanical Contractor working on raw water pump house and Water Treatment Plant;
 - Beaver Mines Water Distribution and Waste Water Collection, detailed design and land negotiation ongoing;
 - Beaver Mines Wastewater Treatment, looking at options as requested by Council;
 - Castle Servicing, detailed design ongoing.
 - Bridge Tender 70423, 6909, and 479 closed, Contract out for signature.
 - Bridge File 671 in detailed design, to be tendered in June.

Call Logs – attached.**Recommendation:**

That the Operations report for the period May 2, 2018 to May 16, 2018 and the call log be received as information.

Prepared by: Leo Reedyk



Date: May 16, 2018

Reviewed by: Roland Milligan, Interim CAO



Date: 2018/05/16

Submitted to: Council

Date: May 22, 2018

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Deferred to 2018	14-Dec-16	
939	Division 4	SW15 T7 R29 W4	RQ to have cattle guard cleaned out #29218 TWP 7-2	Bob Millar	Deferred to 2018	13-Jul-17	
965	Division 1	SE4 T4 R29 W4 SE34 T3 R29 W4	RQ Approach information	Stu Weber	Land Owner to reply	31-Aug-17	
979	Division 3	NE18 T5 R2 W5	Buckhorn Road trees need to be cut on blind corners	Jared Pitcher	2018 Brushing Plan	18-Oct-17	
989	Division 2		Snow fence blown down between SE&SW 35/36 RR2-5	Tony Naumczyk	On the list	31-Oct-17	07-May-18 10:17
1135	Division 1	NE17T4 R28 W4	RQ 10' extention to culvert that crosses RR28-4 re cattle issues	Jared Pitcher	In contact	16-Nov-17	
1535	Division 2		S. of Crook across XX track to east need a plow	Tony T	Completed	12-Apr-18	16-Apr-18
1543	Divison 4	Pincher Stn	426 Station Ave Needs to put in another approach	Jared Pitcher	To be advised	12-Apr-18	
1544	Division 4	SE15 T7 R29 W4	Post at cattleguard needs welding	Bob Millar	Work to be done	12-Apr-18	
1547	Division 4	SW34 T7 R30 W4	Needs gravel (Pit run) for yard at new house #7516 RR30-2A	Jared Pitcher	Pit needs to dry up	16-Apr-18	
1554	Lundbreck	309/317 Breckenridge	Drainage problem/Roto rooter/Problem on MD	Leo	Completed	17-Apr-18	10-May-18
1558			Re getting an approach built	Jared Pitcher	To be advised	18-Apr-18	
1559	Division 4	SE35 T8 R1 W5	#8505 RR1-1 Cabin Creek Rd impassable	Tim	Completed	10-Apr-18	11-May-18
1560	Division 4	NW36 T8 R1 W4	#8541 RR1-1 Still now on road & muddy bad shape	Tim	Completed	19-Apr-18	11-May-18
1561	Division4	SW36 T8 R1 W5	#8505 RR1-1 Cabin Creek Rd He is doing what he can to help us so people can at least get out	Tim	Completed	19-Apr-18	11-May-18
1575	Division 1	Look out Point	Who looks after the picnic tables Waiting for Rick Lemire to let us know		Waiting to be advised	26-Apr-18	
1576	Division 1	NW2 T4 R29 W4	#4022 RR29-1 Driveway needs grading and gravel	Rod Nelson	In progress	26-Apr-18	
1578	Division 2	NW16 T6 R28 W4	Re Fred Ames road need work & Gravel	Tony Tuckwood	Completed	30-Apr-18	03-May-18
1579	Division 4	NE21 T8 R1 W5	Road in terrible shape they are having to tow people in and out	Brian	Completed	30-Apr-18	02-May-18
1580	Division 3		Re doing some drainage N-side of A/P runway	Jared Pitcher	To be done	30-Apr-18	

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1581	Division 5	Talon Peaks	Re Dust Control / wants to talk to Stu	Stu Weber	to be actioned	30-Apr-18	
1582	Division 4	SE28 T8 R1 W5	#8410 RR1-3 Snake trail Road is bad	Brian	Completed	30-Apr-18	08-May-18
1584	Division 1	NE7 T3 R29 W4	#29501 TWP3-2 RQ driveway when it dries up	Rod Nelson	On the list	01-May	
1585	Division 2	SE12 T6 R28 W4	2-3 miles by Halifax school road is in bad shape	Tony Tuckwood	Completed	02-May-18/11-May-18	14-May-18
1586	Division 1	NE17 T4 R28 W4	#28411 TWP4-3 Needs brushing done on bushes	Jared Pitcher	On the list	02-May	
1587			We should never plow roads to the west			02-May-18	02-May
1588	All		Are we aware of the broken fences etc from the road maintenance		Said he would contact ad min	03-May-18	03-May-18
1589			RQ to remove snowfence at Terpsters	Tony Naumczyk	Completed	03-May-18	07-May-18
1590	Division 2		Road need gravel and blading	Tony Tuckwood	Completed	04-May-18	08-May-18
1591	Division 4		Snow fence needs to be removed	Tony Naumczyk	Completed	03-May-18	04-May-18
1592	Division 1	NE26 T4 R30 W4	RR30-1 Plugged culvert	Bob Millar	to be actioned	07-May-18	
1593	Division 3	NW3 T6 R2 W5	Snow fence needs to be removed	Tony Naumczyk	Completed	07-May-18	08-May-18
1594	Division 4	NE27 T8 R1 W5	RQ driveway to be done	Brian Layton	Completed Kudos	07-May-18	08-May-18
1595	Division 3	SE21 T6 R30 W4	#30315 RR6-3A RQ Driveway	Henry Dykstra	Completed	07-May-18	09-May-18
1596	Division 3	SE9 T7 R1 W5	RQ driveway to be done	Henry Dykstra	Completed Kudos	08-May-18	08-May-18
1597	Division 5	SW2 T9 R3 W5	RQ drive DU Ranch	Dave Sekella	Completed	08-May-18	11-May-18
1598	Division 3	SE16 T6 R30 W4	#6207 RR30-3 RQ driveway to be done	Don Jackson	Completed	09-May-18	11-May-18
1599	Division 4	SW6 T8 R29 W4	#29518 TWP8-0 RQ Driveway to be done	Tim Oczkowski	Needs Gravel	09-May-18	
1600	Division 2	NE26 T5 R28 W4	#5431 RQ driveway to be done	Tony Tuckwood	On the list	09-May-18	
1601	Lundbreck	400 Breckenridge	Culvert needs repairing & RQ gravel for alley	Bob Millar	To do List	09-May-18	
1602	Pincher Stn	305 Yonge St	Water not draining	Bob Millar	To do List	11-May-18	

MUNICIPAL DISTRICT OF PINCHER CREEK

May 16, 2018

TO: Reeve and Council

FROM: Roland Milligan, Interim Chief Administrative Officer

SUBJECT: Appointment of Chief Administrative Officer

1.0 Origin

A Municipality must appoint a Chief Administrative Officer.

2.0 Background

At the May 8, 2018 Council Meeting, Council authorized the Reeve to sign a contract, on behalf of the Municipal District of Pincher Creek No. 9, for the purposes of securing the services of Mr. Sheldon Steinke, for the purpose of undertaking the role of Chief Administrative Officer.

Both the Reeve and Sheldon Steinke have endorsed the contract.

3.0 Recommendation

That Council receive the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the appointment of the Chief Administrative Officer, as information;

And that Sheldon Steinke be appointed as the Chief Administrative Officer, effective June 11, 2018.

Respectfully submitted,



Roland Milligan

MUNICIPAL DISTRICT OF PINCHER CREEK

May 16, 2018

TO: Reeve and Council

FROM: Roland Milligan, Interim Chief Administrative Officer

SUBJECT: Establishment of a Destination Management Organization (DMO) Regional Advisory Committee

1.0 Origin

At the Regional Council Meeting of May 10, 2018, there was discussion on the creation of the Castle Parks and the current efforts to create a Destination Management Organization (DMO) for the purpose of benefitting and helping to create economic development opportunities for our regional communities.

2.0 Background

At the Regional Meeting, the Councils of the participating municipalities discussed concerns around the establishment of a DMO that seemingly will be operating outside the local jurisdictions.

It was determined at that meeting, that all regional Councils showed interest in establishing a regional municipal committee.

The purpose of the proposed committee would be to ensure that the DMO would be addressing the concerns of the local municipalities in relation to economic development opportunities coming out of the park development.

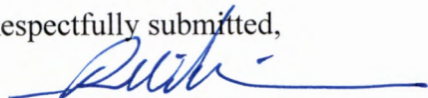
It was determined that each municipality provide two representatives who were willing to participate on the committee, with these names to be forwarded to the CAO of the Town of Pincher Creek for the purpose of setting establishing the committee.

3.0 Recommendation

That Council receive the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the establishment of a Castle Parks DMO Regional Advisory Committee, as information;

And that Council appoint two of their members to sit as MD representatives on the Castle Parks DMO regional Advisory Committee.

Respectfully submitted,



Roland Milligan

MUNICIPAL DISTRICT OF PINCHER CREEK

May 16, 2018

TO: Reeve and Council

FROM: Roland Milligan, Interim Chief Administrative Officer

SUBJECT: Establishment of a Regional Airport Committee

1.0 Origin

Interest in the creation of a Regional Airport Committee.

2.0 Background

In March of 2017, the Municipal District of Pincher Creek re-enacted the Airport Committee to assess the airport.

The potential for the airport, and the costs associated with the airport were discussed.

Representatives from both the Town of Pincher Creek and Community Futures of the Municipality of Crowsnest Pass were invited to contribute to the discussion.

The committee has determined that the airport would greatly benefit from a Regional Collaboration Approach and this item was requested to be placed on the Regional Joint Council Meeting, held on May 10, 2018.

At the Regional Joint Council Meeting, the Regional Collaboration Approach was met with acceptance and the request was made to establish a Regional Airport Committee.

A new Terms of Reference will be required, for each municipality to review. A copy of a draft Terms of Reference for the MD's current Airport Committee is enclosed. The document has not yet been endorsed by Council, but can be used as a starting point for the new Terms of Reference.

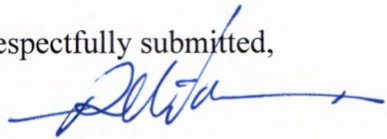
3.0 Recommendation

That Council receive the report from the Interim Chief Administrative Officer, dated May 16, 2018, regarding the establishment of a Regional Airport Committee, as information;

And that the MD formally invite the Town of Pincher Creek, Village of Cowley, and the Municipality of Crowsnest Pass, to attend the next scheduled meeting of the current Airport Committee to establish and participate on a Regional Airport Committee.

With the new committee drafting and a Terms of Reference to be returned to each member municipality for approval.

Respectfully submitted,



Roland Milligan



Municipal District of Pincher Creek #9 Airport Advisory Committee Terms of Reference

Introduction

Under the authority of the *Municipal Government Act RSA 2000, Chapter M-26*, the Council of the Municipal District of Pincher Creek #9 (MD) has convened an Airport Advisory Committee. The Committee is responsible to Council. Its purpose is to advise Council on airport opportunities and issues, policy and programs within the municipal district with specific focus on the Pincher Creek Airport (CZPC).

Functions of the Airport Advisory Committee

The Committee is a critical source of policy and advice for the Council of the MD. The Committee requires a high level of understanding of the technology, culture and business of aviation, and the region. Committee members will be selected for their knowledge of aviation. During their term of office, Committee members must remain aware of the conditions, challenges and opportunities affecting aviation in general and their impact on airport operations within the MD. The Committee will use this expertise to fulfill its mandate.

The Committee has four primary roles: to recommend to Council that it should adopt new policy or provide advice on changes to existing policy as it affects aviation; to provide direction to projects and programs instituted by the MD's Administration in response to airport policies adopted by Council; to use its initiative in the promotion of viable and sustainable aviation; and to oversee performance with respect to memorandums of agreement that may exist between Council and other cooperating agencies or partnerships that deal with aviation issues.

Meetings

Meetings will be held quarterly, or as determined by the Chair. Agenda packages will be available one week prior to the meeting. A quorum of three (3) voting members that includes the Chair or Acting Chair of the Committee, one Councilor and one other member at large is necessary for the meeting to proceed.

Inspections

From time to time aviation concerns and situations may be brought to the attention of the MD. The Committee has the necessary legislated authority to act on the information by making a recommendation to Council, or by issuing an advice, notification or a decision in accordance with its mandate.

Information is the key element to effective and equitable actions and decisions by the Committee. Accordingly, the Committee may request respondents to attend a Committee meeting or provide a written statement regarding the aviation issue. Additionally the Committee may request the Public Works Department to collect further information by attending meetings, or by conducting field inspections and interviews. All information obtained may be used by the Committee to issue an advice or notification in accordance with federal or provincial legislation, or municipal policy.

The Public Works Department shall be staffed with personnel trained and authorized by the MD to conduct airport inspections. Field inspections will be conducted by the Public Works Superintendent or his/her designate and the Director of Operations as and when required.

Inspections may be initiated and scheduled in response to a registered complaint, or on direction of the Committee, Council or the CAO. Based on the results of these inspections, Administration will report to the Committee on the inspection(s) and provide information on the legislation and an assessment on the need to issue a notice that meets the requirements of The *Aeronautics Act* and the *Canadian Aviation Regulations*. A list of all notices issued since the last Committee meeting will be forwarded to the next Committee Meeting as an agenda item.

Policy, Program Direction and Partnerships

The Committee will establish a set of strategic goals for a three (3) year term, to be reviewed annually. The review will include a written assessment of progress, and an assessment of the program's strategic alignment with federal aviation policy. The Committee will also review aviation Policy(s) annually with respect to their currency, relevance and alignment with goals of the MD's aviation program.

The Committee in association with MD Administration will prepare an operational and strategic plan prior to budget deliberations. A Committee recommendation to Council to approve the document will be forwarded to Council and once approved the document will be used by Public Works to guide airport operations.

Partnerships with non-government organizations will be considered and undertaken by the Committee if the partnership advances program goals. A memorandum of understanding or terms of reference will be developed for each partnership along with a briefing note to Council for approval.

Policy, program direction and partnerships, once approved by Council, that have implications to airport operations, will be attached to this Terms of Reference as Appendix A.

Appointment to the Committee

The Committee will consist of six (6) members; comprised of two (2) Council members and four (4) members at large. Appointments will be for a two-year term to a maximum of six (6) years on the Committee. Member's terms will end on a rotational basis with a goal of no more than two (2) members being scheduled to rotate off the Committee in one year. Council will appoint members to the Committee when vacancies occur. Voting members include Council and members at large only. Vacant Committee appointments will be made on an annual basis.

The MD's Director of Operations and the Public Works Superintendent are resource persons to the Committee.

Members' Responsibilities

Each Committee Member has a responsibility to ensure that the Committee meets its obligation to Council as outlined under Functions of the Airport Advisory Committee. Members' responsibilities include:

- Attending and voting at meetings. If a member cannot attend a meeting it is his/her responsibility to inform the secretary prior to the meeting
- Contributing their experience and ideas to Committee discussions
- Learning about Airport Advisory Committees
- Listening to aviation concerns or suggestions and bring them to the Committee as appropriate
- Participating in program reviews as required
- Providing a briefing to the Committee on workshops, seminars and conventions etc that they have attended
- Participate in the annual review of aviation Policies relevant to the Public Works Department of the MD.

Chairperson Responsibilities

One member will be selected by the Committee to act as chairperson; the Director of Operations will forward the Committee's recommendation to Council for approval. The chairperson position is for a one-year term. Chairperson responsibilities include:

- Chair all meetings when present
- Prepare an agenda with the assistance of the Committee's Secretary
- Ensuring that agenda items are discussed and conclusions are reached
- Ensuring that the meetings start on time, stay on track and that all members have an opportunity to contribute
- Liaising with the other members when planning meetings
- Reporting to Council as necessary
- Representing the Committee at meetings, conferences and other functions

Vice-Chairperson Responsibilities

One member will be nominated and elected to be Vice-Chairperson. The Director of Operations will forward the Committee's recommendation to Council for Approval. The Vice-Chairperson's responsibilities include:

- Performing the responsibilities of the Chairperson in the absence of the Chairperson.

Secretary Responsibilities

The MD will provide staff to act as Secretary. Secretary responsibilities include:

- Taking minutes during meetings, clarifying with members as necessary whatever decisions have been reached
- Preparing the meeting minutes and circulating draft minutes to members within two weeks of the meeting
- Distributing minutes to the Director of Operations and Council
- Compiling an agenda as set by the chairperson, and circulating to members one week prior to the meeting
- Preparing follow-up reports, based on recommendations from the Committee to be presented to Council

The Director of Operations maintains currency on a wide variety of topics in relation to aviation. It is the expectation of the Chief Administrative Officer that the Committee will receive the full support of all MD employees. Directors of each department shall ensure that representation is provided as required, and that members of the Committee are given adequate time to fulfill their Committee obligations. This is in keeping with our municipality's commitment to provide quality aviation services for all.

Approved by Council Resolution # TBD

Date: Draft

Appendix A – Council Approved Aviation Policy, Program and Partnerships

Policy:

- Policy 303 - Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces

Program:

- Pincher Creek Airport Strategic and Operational Plan Dated: Draft to be developed

Partnerships:

- Aviation Alberta
- Alberta Airports Management Association
- International Association of Airport Executives - Canada

MUNICIPAL DISTRICT OF PINCHER CREEK

May 17, 2018

TO: Reeve and Council

FROM: Roland Milligan, Interim Chief Administrative Officer

SUBJECT: Affordable Housing Teleconference

1.0 Origin

On May 9, 2018, Reeve Stevick and Councillor Hammond attended an Affordable Housing Presentation at the Town of Pincher Creek.

2.0 Background

This item is being placed on the agenda at the request of the Reeve for the purpose of updating Council on the meeting and the implications for the MD.

There is a teleconference planned for 9:30am, May 23, 2018, at the Town of Pincher Creek. It is requested that Council appoint two or more Councillors to attend.

Attached is the letter dated April 4, 2017, from Lori Sigurdson, Minister of Seniors Housing, speaking to the MD's requirements for contributions to the Pincher Creek Foundation.

Also attached is a pamphlet from the federal government with respect to resources for community housing providers.

3.0 Recommendation

That Council receive the report from the Interim Chief Administrative Officer, dated May 17, 2018, regarding the teleconference planned for 9:30am, May 23, 2018, at the Town of Pincher Creek, as information;

And that Council appoint two or more Councillors to participate.

Respectfully submitted,



Roland Milligan



ALBERTA
SENIORS AND HOUSING

Office of the Minister
MLA, Edmonton-Riverview

Council
- Corresp - For Info
84.10

RECEIVED^{F2a}

APR 13 2017

M.D. OF PINCHER CREEK

AR42160

April 4, 2017

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Mr. Hammond:

Thank you for your March 9, 2017 letter regarding the M.D. of Pincher Creek's obligations related to the Town of Pincher Creek's low-income affordable housing project. As Minister of Seniors and Housing, I appreciate the opportunity to respond.

The M.D. of Pincher Creek is not obligated to participate in the Town of Pincher Creek's low-income affordable housing project unless a formal agreement is made. As outlined in section 7 of the *Alberta Housing Act*, obligations related to requisitions only apply to seniors' lodge accommodation deficits. Section 8 of the Act indicates if a municipality agrees, they may contribute to the operating costs of any housing accommodation.

In accordance with the Pincher Creek Foundation's Ministerial Order, they may requisition the Town of Pincher Creek, the M.D. of Pincher Creek, and the Village of Cowley for deficits incurred in the provision of lodge accommodation. The Ministerial Order does not speak to member municipalities contributing to the costs of any other type of housing accommodation.

I hope this information has been helpful. Thank you for taking the time to write.

Sincerely,

Lori Sigurdson
Minister of Seniors and Housing



At-a-glance

RESOURCES FOR COMMUNITY HOUSING PROVIDERS

Initiative	Description	Program Funding Available	Launch
Federal Community Housing Initiative	<p>Phase 1: Subsidy Extension Temporary funding to support eligible federally-administered community housing projects that are reaching the end of their operating agreements.</p> <p>Phase 2: New Rental Assistance Program Consultations will establish a new rental assistance program and put in place new operating agreements as old ones expire.</p> <p>Delivery: Federal Government (CMHC)</p>	\$500 million total over 10 years	<p>Phase 1: Spring 2018</p> <p>Phase 2: Spring 2020</p>
Technical Resource Centre and Sector Based Transformation Fund	<p>Funding and tools for housing providers to support their transition to more efficient, and effective business models.</p> <p>Delivery: Third Party (RFP process completed)</p>	\$64.2 million over 10 years	Fall 2018
Community Based Tenant Initiative	<p>Funding for local organizations that assist people in housing need to access resources and information about their housing options.</p> <p>Delivery: Administered by the Technical Resource Centre</p>	\$10 million over 5 years	Fall 2018

CREATING NEW HOUSING

Initiative	Description	Program Funding Available	Launch
National Housing Co-Investment Fund – Housing Construction Stream	Loans and financial contributions to attract partnerships and investments to create new, high-performing affordable housing that covers a broad range of housing needs. Delivery: Federal Government (CMHC). Provinces and Territories involved in decision-making.	Housing Construction Stream: \$7.45 Billion over 10 years	Spring 2018
Federal Lands Initiative	Transfer of surplus federal lands and buildings to eligible participants at discounted to no cost for the development of affordable, sustainable, accessible and socially inclusive housing. Delivery: Federal Government (CMHC, in collaboration with Canada Lands Commission, Employment and Social Development Canada, and Public Service and Procurement Canada).	\$200 million over 10 years	Summer 2018
Affordable Housing Innovation Fund	Loans and financial contributions to encourage new funding models and innovative building techniques to revolutionize the affordable housing sector. Delivery: Federal Government (CMHC)	\$200 million over 5 years	2016
Rental Construction Financing Initiative	Loans to encourage construction of rental housing across Canada where the need is clearly demonstrated. Delivery: Federal Government (CMHC)	\$3.75 Billion over 4 years	2017

MODERNIZING EXISTING HOUSING

Initiative	Description	Program Funding Available	Launch
National Housing Co-Investment Fund – Housing Repair and Renewal Stream	Loans and financial contributions to attract partnerships and investments to repair or renew the existing affordable and community housing supply, covering a broad range of housing needs. Delivery: Federal Government (CMHC) Provinces and Territories involved in decision-making	Housing Repair and Renewal Stream: \$5.72 Billion over 10 years	Spring 2018

RESEARCH & INNOVATION

Initiative	Description	Program Funding Available	Launch
Solutions Labs Initiative	Support experts and housing stakeholders to incubate and scale potential solutions to housing affordability pressures. Delivery: Federal Government (CMHC)	\$24.5 million over 10 years	Spring 2018
Demonstration Initiative	Support demonstrations of forward-looking technologies, practices, programs, policies and strategies that show what is possible for the future of housing in Canada. Delivery: Federal Government (CMHC)	\$12.5 million over 10 years	Spring 2018
Collaborative Housing Research Network	Support for a Canada-wide collaboration of academics and community partners to support research that informs housing policy decision-making. Delivery: Federal Government (CMHC), (A joint initiative between CMHC and the Social Sciences and Humanities Research Council)	\$13.9 million over 10 years	Summer 2018
CMHC Housing Research Award Program	Monetary awards for impactful housing research, or a travel award to support researcher activities in northern or remote areas. Delivery: Federal Government (CMHC)	\$400,000 over 10 years (\$40,000 provided in awards annually)	Spring 2018
Housing Research Scholarship Program	Funding for Postdoctoral Fellowships to help build housing expertise in Canada. Delivery: Social Sciences and Humanities Research Council; Natural Sciences and Engineering Research Council; Canadian Institutes of Health Research	\$3.65 million over 10 years	Spring 2018
NHS Research and Planning Fund	Funding to not-for-profit housing stakeholders seeking to undertake housing related research. Stakeholders' goals must be consistent with the vision of the National Housing Strategy. Delivery: Federal Government (CMHC)	\$6.6 million over 10 years	Spring 2018

PROVINCIAL/TERRITORIAL DELIVERED INITIATIVES

Initiative	Description	Program Funding Available	Launch
Canada Community Housing Initiative	Funding to protect affordability for households currently living in community housing, administered by provinces and territories, and supported by former federal programs. Delivery: Provincial/Territorial Governments	\$8.6 billion (cost-matched)	2020
Canada Housing Benefit	Financial benefit (average of \$2500 per year) provided directly to families and individuals in housing need, including those living in social housing, on a social housing wait-list, or those housed in the private market and struggling to make ends meet. Delivery: Provincial/Territorial Governments	\$4 billion (cost-matched)	2020
PT Priority Funding	Funding provided to provinces and territories to address distinct, regional housing providers. Delivery: Provincial/Territorial Governments	\$2.2 billion (cost-matched)	2019
Funding for Northern Territories	Funding to help offset the higher need and cost of housing in the North. Delivery: Yukon, Northwest Territories, Nunavut Governments	\$300 million (no cost-matching)	Spring 2018

HUMAN RIGHTS-BASED APPROACH TO HOUSING¹

Initiative	Description	Program Funding Available	Launch
Public Consultations	Public consultations on legislation to support a human rights-based approach to housing. Delivery: Federal Government (CMHC).	N/A	March 2018
National Housing Council	The Council, with diverse representation, will provide advice to CMHC and promote collaboration, participation and inclusion of diverse perspectives in the NHS. Delivery: Representative selected through online expression of interest.	N/A	Spring/Summer 2018
Federal Housing Advocate	The Advocate will identify and provide advice to CMHC on corrective actions the Government could take in federal housing policy or federal housing programs. Delivery: Contracted individual selected through RFP.	N/A	Spring/Summer 2018

¹ Subject to the outcomes of the public consultation process.

INTERIM CHIEF ADMINISTRATIVE OFFICER'S REPORT

May 4, 2018 to May 17, 2018

DISCUSSION:

- May 4, 2018 Meeting with DEM, update on current situation
- May 8, 2018 Council Committee
- May 8, 2018 Regular Council
- May 9, 2018 Joint Health and Safety Committee
- May 9, 2018 Municipal Accountability Meeting with Municipal Affairs
- May 10, 2018 Meeting with Enel (Pre Dev. App. Mtg., Riverview Wind Farm)
- May 10, 2018 Regional Meeting (Town of Pincer Creek, Cowley, and CNP)
- May 15, 2018 AEMA, DEM Workshop

UPCOMING:

- May 22, 2018 Council Committee
- May 22, 2018 Regular Council
- June 5, 2018 Planning Session
- June 5, 2018 Subdivision Authority
- June 5, 2018 Municipal Planning Commission Council Committee

OTHER**RECOMMENDATION:**

That Council receive for information, the Interim Chief Administrative Officer's report for the period of May 4, 2018 to May 17, 2018.

Prepared by: Interim CAO, Roland Milligan Date: May 17, 2018

Presented to: Council  Date: May 22, 2018

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries. September 7, 2017 Landowner has contacted the office to inform us that he is actively removing debris and will continue to clean the site further. Had a meeting with the landowner regarding the storage issue. Landowner has agreed to start clean-up on the site. A plan to monitor and confirm clean-up is being prepared.	November 17, 2016	
79	2	NW 35-05-30-W5	Industrial use of building. Blowing Materials	Roland	An email was sent to the President of the company that is utilizing the building, enquiring as to the current use.	May 19, 2017	
83							
84							
85							



Action

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A-4900 50 ST TABER, ALBERTA, CANADA T1G 1T1

TELEPHONE: (403) 223-5500 ext 5561 FAX: (403) 223-5530

RECEIVED
MAY 10 2018
M.D. OF PINCHER CREEK

May 7, 2018

Reeve Quentin Stevick
P.O. Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Stevick,

On behalf of the Town of Taber and M.D. of Taber, we cordially invite you to attend our Opening Ceremonies for the Southern Alberta Summer Games on **Wednesday, July 4th at 7:00pm in Confederation Park.**

This year will mark the 49th anniversary of the Southern Alberta Summer Games. Approximately 2000 participants from 13 different regions across Southern Alberta will participate in the 24 different events being offered at this year's Games. Events include both physical and non-athletic competitions that welcome participants of any age or ability.

In addition, it would be our honour if you and a guest would join us at the **Dignitary Reception to be held at Taber Boston Pizza, immediately following the conclusion of the Opening Ceremonies.** This will be an opportunity to visit with the members of the Host Committee, Southern Alberta Recreation Association, and various representatives from across Southern Alberta.

Please RSVP to Emily Bradbury at SASG2018@taber.ca or 403-223-5500 ext.5561 by **June 1, 2018** to allow us to prepare for your special presence.

Sincerely,

Emily Bradbury
Games Coordinator
2018 Southern Alberta Summer Games

Action

F1b



March 21, 2018

MD of Pincher Creek
Shane Poulsen
Box 279
Pincher Creek, AB T0K 1W0

Dear Shane,

Thank you for your submission to the Calgary Stampede BMO Bank of Montreal Farm Family Awards. We are pleased to inform you that the Yagos family has been confirmed for this award. The time and effort that was put into the application is much appreciated; we would be unable to present these awards without the involvement and cooperation of the municipalities.

We cordially invite you and a guest to join in on the festivities Monday, July 9 as we honor the 2017 BMO Bank of Montreal Farm Family Award recipients. The day's activities begin at 9 a.m. for registration and a Champagne and Orange Juice reception. Brunch is served following some greetings at 10 a.m. followed by the award presentations. The rodeo begins at 1:15 p.m. and the Farm Family award recipients, bank representatives, event volunteer hosts and the municipality representatives spend the afternoon taking-in the rodeo. Of course following the rodeo, everyone is free to enjoy other Stampede activities at their leisure. We ask that you RSVP on the enclosed form by May 1 so that passes and further information on the day's activities can be sent to you.

Thank you again for your assistance in presenting the Calgary Stampede BMO Farm Family Award to a very worthy recipient. If you have any questions, comments or require further information please contact me at (403) 261-0193 or e-mail: **kdennett@calgarystampede.com**. We look forward to meeting a representative from your municipality on July 9.

Sincerely,

Kristin J Dennett

Kristin Dennett
Agriculture Program Manager

HERITAGE
Acres
Farm Museum

Action

F1c

RECEIVED
APR 20 2018
M.D. OF PINCHER CREEK

April 10, 2018

Reeve Quentin Stevick
MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

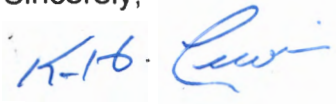
Dear Reeve Stevick:

Our annual show will run from August 3rd to August 5th of 2018. This year we are celebrating the significant contribution of stationary engines to early prairie agriculture.

We would like to invite you and your spouse to participate in our "Parade of Power." The parade will start at 1:30 PM on both Saturday and Sunday. You are welcome to attend either or both days.

We would also like to thank you and the Municipality of Pincher Creek for your continuing support. It is this kind of support that allows our Museum to preserve and share our heritage with our current and future generations.

Sincerely,



Ken Lewis
President
Old Man River Antique Equipment and Threshing Club

Heritage Acres
Box 2496
Pincher Creek, Alberta
T0K 1W0

Phone: 403-627-2082

Roland Milligan

From: Bev Everts
Sent: Monday, May 14, 2018 11:29 AM
To: Quentin Stevick
Cc: Rick Lemire; Brian Hammond; Terry Yagos; Roland Milligan; Bev Thornton
Subject: Re: INVITATION: May 30 presentation - Consulate General of the Netherlands

Yes I'm interested- this looks like a good opportunity to hear what's been accomplished globally. Can we please have it on the agenda for May 22 meeting?

Sent from my iPhone

On May 11, 2018, at 6:35 PM, Quentin Stevick <CouncilDiv1@mdpinchercreek.ab.ca> wrote:

I am not able to attend as I will be at FCM in Halifax.
 Would someone wish to represent us?
 Quentin

From: Bev Thornton [<mailto:bev@albertasouthwest.com>]
Sent: May 11, 2018 8:32 AM
Subject: INVITATION: May 30 presentation - Consulate General of the Netherlands
Importance: High

Dear AlbertaSW,
 Please share this invitation with interested people in your community.
 Details below; information poster attached.
 In addition to our regional partners, we also expect a delegation from Great Falls Montana to join us at this event.
 Just RSVP to me and I can put you on the list, OR you can register on the "Eventbrite" link below.
 Will be a good start to a bigger conversation about regional growth strategies and economic opportunities.

Alberta SouthWest, Economic Development Lethbridge, SouthGrow and the Regional Innovation Network of
 Southern Alberta
 invite you to attend

"Learning from the Netherlands: Waste Management and Bio Energy Opportunities"

Wednesday May 30, 2018 10:30 AM - 1:00 PM at

tecConnect

3582 - 30 Street North, Lethbridge

Centre of Excellence for Entrepreneurship and Innovation

Please be our guest for the presentation, question and answer session, and for lunch and networking.

To register, please contact bev@albertasouthwest.com or register at

<https://www.eventbrite.com/e/learning-from-the-netherlands-waste-management-bio-energy-tickets-45785672178>

We welcome **Mr. Maarten den Ouden, Trade Officer from the Consulate General of the Netherlands** who will talk about the challenges facing agricultural regions in the Netherlands during the 1990s and outline the steps taken to drive improved sustainability and create a successful economic model.

Mr. den Ouden will share examples of regional strategies and resulting successes, failures and lessons learned. He is eager to meet our community leaders and learn more about the issues and opportunities in our regions.

"The Netherlands and Canada: innovative, creative and reliable partners."

About the presenter: Maarten den Ouden is stationed in Vancouver and seeks to build connections between Canada and the Netherlands. He has 8 years in international business development and 4 years in urban development management. He lends his experience and creativity to new projects related to building and planning, sustainable energy, waste management, transportation and logistics.

<Event Invitation. Learning from the Netherlands- Waste Management and Bio Energy.png>

Beaver Mines Community Association
P.O. Box 1896
Pincher Creek, AB, T0K 1W0

ACT 10 F1e

M.D. of Pincher Creek No. 9
P.O. Box 279
Pincher Creek, Alberta
T0K 1W0

May 10, 2018

Subject: Water and Wastewater Technical, Schedule and Cost Information Session
Attention: MD Council

At the March 17th Beaver Mines Community Association (BMCA) meeting, the Board of Directors discussed the need to have a Water and Wastewater Project update to provide the board and community members with technical, schedule and cost information. We feel that a factual presentation including location plans would be very beneficial. The intent is not to have another open house format session. Items to be discussed include:

- Progress on the water pipeline and reservoir site contracts
- reservoir site layout and access
- water distribution and wastewater collection layout
- fire hydrant locations
- the three options being considered for wastewater treatment with special consideration to option 3 (additional wastewater treatment options, including a lagoon, a mechanical treatment plant or other viable wastewater treatment options, within close proximity to Beaver Mines)
- the possibility of using a wastewater holding tank to accelerate the water distribution and wastewater collection project
- the Castle water supply pipeline
- location of a water supply standpipe
- the current schedule for the above items
- expected cost, funding sources and potential impact on MD/Beaver Mines residents

We request that the following people be in attendance:

- MD Councilor Everts and Reeve Stevick
- Director of Operations
- Interim Chief Administrative Officer/Director of Development and Community Services
- MPE Engineering Project Manager

Our preference would be to schedule this session before the end of May. We request that the presentation/discussion be during a future board meeting. It will be the main agenda item. Scheduled meetings are Saturday April 21st and Saturday May 12th (10:00 AM to 12:00 AM). If this is not possible, please provide an alternative date and time, preferably close to the weekend. (FYI - The recent FireSmart presentation was well attended on a Friday evening.)

Please feel free to contact me if you have any questions.

Thank you,
Pete Falkenberg, President BMCA

Beaver Mines Community Association
P.O. Box 1896
Pincher Creek, AB, T0K 1W0

ACTION

F1f

M.D. of Pincher Creek No. 9
P.O. Box 279
Pincher Creek, Alberta
T0K 1W0

May 10, 2018

Subject: Defer Beaver Mines subdivision until Growth Study approved

Attention: MD Council

At our December 16th meeting, the Beaver Mines Community Association (BMCA) discussed your letter of December 13 and the memorandum providing the scope for a Beaver Mines Growth Study. While the BMCA is pleased to see that Council is taking steps to advance the study, we have some concerns regarding the timing. With Water and Wastewater project now underway, Beaver Mines residents are concerned about development that may proceed within the hamlet before this study is approved.

Given that the current HR-1 designation states that a proposed lot may be 464.5 m² (5,000 ft²) "if it is serviced or **proposed to be serviced with a municipal water and sewage disposal system**", we believe our concern is justified.

The BMCA on behalf of the residents of the Beaver Mines property owners requests that Council direct administration to defer any decisions on subdivision applications in the Hamlet of Beaver Mines until such time as the Growth Study is complete.

We request that Council look into this matter as soon as possible.

Thank you,



Pete Falkenberg, President
BMCA

Roland Milligan

From: Quentin Stevick
Sent: Friday, May 18, 2018 2:54 PM
To: Roland Milligan
Cc: Bev Everts; Rick Lemire; Brian Hammond; Terry Yagos
Subject: FW: YOU ARE INVITED: AlbertaSW AGM 2018

Importance: High

Good afternoon all:
I am not certain if you have received this yet or not.
Note that YOU are invited but the deadline for response is the 24th.
Thanks, Quentin

From: Bev Thornton [mailto:bev@albertasouthwest.com]
Sent: May 18, 2018 8:45 AM
To: Quentin Stevick <CouncilDiv1@mdpincercreek.ab.ca>
Subject: FW: YOU ARE INVITED: AlbertaSW AGM 2018
Importance: High

Quentin: This invitation was extended to the Board and guest.
Also ... this invitation was extended to sent to the CAOs and guest with a request to also invite members of Council and guest.
I just checked with the Bayshore; they can give us until next Thursday to confirm numbers.
Thanks for passing this along to your folks.
I will re-send to everyone as a reminder.
We have NO meeting in July.
August is to be determined.
Cheers!

Subject: YOU ARE INVITED: AlbertaSW AGM 2018
Importance: High

Dear Alberta SouthWest Board,
You and your spouse/guest are invited to attend the
Alberta SouthWest
Regional Economic Development Alliance
Annual General Meeting to be held at the
Bayshore Inn
Waterton Lakes National Park

Wednesday, June 6, 2018
5:00pm Arrival/Networking/No host bar
6:00pm Dinner

Annual Meeting and Program to follow

**Please RSVP by Friday May 18, 2018 to
bev@albertasouthwest.com**

Please include the name of your guest, please: name tags, you know!! 😊

This invitation will also be extended to your CAO and Council.

Thanks for helping make sure they are aware of the event!!

F2a



Agriculture Grants Program Branch
Room 108, J.G. O'Donoghue Bldg.
7000 – 113 Street
Edmonton, AB T6H 5T6
Phone: 780-980-4878
www.agriculture.alberta.ca

May 6, 2018

Mr. John Lawson, Chair
Agricultural Service Board
Municipal District of Pincher Creek No. 9
Box 279
Pincher Creek, AB T0K 1W0

Dear Mr. Lawson:

The Agricultural Service Board Program Team is planning 11 field visits across Alberta this year and are planning to visit your municipality. The purpose of our visit is to strengthen our relationships with ASBs and to fulfill recommendations made by the Office of the Auditor General. This is a unique opportunity for the ASB to highlight programs, accomplishments and meet with ASB Program staff.

We would like to schedule a date to meet with your ASB between late May and late September. We know that this is a busy time of year for ASB programs but the objective of our visit is to see the results of your programs as we get the best sense of the success of your programs when they are actively ongoing.

A field visit is a full day process starting with a short meeting (approx. one hour) with your ASB members followed by an office and field tour with your Agricultural Fieldman. The primary focus of the field visit is to tour the municipality to see examples of programs implemented under the Legislative and Environmental Funding Streams of the ASB Grant Program. The field visit focuses on the outcomes and deliverables of your Strategic Plan and we may request to see outcomes of particular programs as part of the field visit. We have included a "Frequently Asked Questions" document with this letter that provides a general overview of the field visit process.

Please arrange a time for us to come visit with your ASB. Pam Retzloff, ASB Program Coordinator, will be coordinating the dates for the field visits so please contact her at pam.retzloff@gov.ab.ca or phone (780) 427-4213 at your earliest convenience.

We are looking forward to the opportunity to come and visit with you this summer.

Sincerely,

Doug Macaulay
Agricultural Service Board Program

Enclosure

cc: ~~Shane Poulsen, Agricultural Fieldman~~
Wendy Kay, CAO

Field Visit FAQs

Why do you do field visits?

The ASB Program has been asked by the Auditor General to conduct a field visits approximately every five years to ensure that the grant dollars we allocate are supporting activities related to enforcement of delegated legislation and environmental extension activities. To accomplish this we conduct a field visit to that focuses on learning more about the ASB's enforcement and environmental programs.

How many field visits do you do every year?

Our goal is to do 15 field visits every year. We select three municipalities per region for a field visit annually. We will be doing 11 field visits in 2018.

What time of year will you come for the field visit?

The field visits are scheduled between late May and September.

What is the process for a field visit?

A field visit consists of two components: meeting with the ASB members and then a field tour with the Agricultural Fieldman.

We prefer to keep the meeting with the ASB members short to allow us to look at as many projects as possible. One to two hours is generally enough time for us to meet with the ASB members. This is their opportunity to ask questions regarding the program and to discuss any concerns.

We want to spend the majority of our time in the field looking at examples of your programs and accomplishments. We want to see examples of your inspection and control programs, environmental projects and anything that you do that is unique in your municipality. We will need time to stop and take pictures of the different projects you are currently working on.

We understand that it may not always be possible to visit with your ASB members as this is the busiest time of year for them. If this is the case, we will arrange to meet with the fieldman during the spring /summer and then return in the winter to meet with ASB members as needed.

Who will be coming to do our field visit?

A member of the Agriculture Development Unit plans to attend every field visit. In some instances another AF staff member may attend the field visit. For example, Pest Surveillance Branch members have expressed interest in attending some of the field visits to gain a better understand the role of ASBs and agricultural fieldmen. Some of your Key Contacts have also expressed interest and may be invited to attend the field visit.

Should my ASB members come on the “field” portion of the visit?

It is up to each individual ASB to decide whether or not the ASB members come for the “field” portion of the visit.

What will you be looking for?

The purpose of a field visit is to be able to provide proof to the Auditor General that ASBs are using the ASB Grant dollars allocated to them to support programs related to enforcement of delegated legislation and environmental extension. This means we want to see if you have inspection, enforcement and control programs in place related to the *Agricultural Pests, Soil Conservation and Weed Control Acts* and that you are prepared to assist with the *Animal Health Act*. We will also ask questions to see if you are in compliance with duties related to the *Agricultural Service Board Act*.

For example, questions we may ask:

- Did you provide a report of your activities to your council? What date did you report to council?
- Has the municipality appointed appeal committees for the Acts you are delegated to enforce?
- Do you have policies in place for administering the Acts you are delegated to enforce?

We may also ask to take copies of:

- Records for your inspection and spraying programs
- Newsletters or other advertisements for extension events you hosted
- Policies
- Form 7 certificates
- Appointment of inspectors
- Inspector ID cards
- Letters issued for enforcement

Typical Field Visit Activities

- Meet in the office to review maps and data related to inspection and application programs
 - Take pictures or get copies of notices issued, maps for spraying programs, examples of newsletters or advertisements for extension events
 - Look at AIMS/other programs that collect data for inspection programs
 - Copies of policies that you work under
 - Certification (i.e. Form 7) or identification
- Tour the shop to look at equipment for programs
 - Herbicide storage
 - Toxicant storage
 - Rental equipment yard
- Meet with inspectors and other ASB Program staff
 - Inspectors may be asked to produce their identification
- Road tour:
 - Look at areas where roadside vegetation program has been completed
 - Roadside seeding
 - Biocontrol projects
 - Fields where notices have been issued/enforcement completed
 - Environmental projects
 - Solar water demonstration sites
 - Riparian sites
 - Bioengineering projects
 - Ag plastics recycling
 - Other activities your ASB may be involved in
 - Tankloader sites
 - Water pipeline
 - Any other project related to enforcement of the Acts or included on your ASB Strategic Plan
 - Problems you are currently managing
 - Areas where a problem has been successfully managed
 - Unique programs/projects you are working on
 - Areas that are unique to your municipality

RECEIVED
MAY - 7 2018
M.D. OF PINCHER CREEK

Notice of Technical Meeting

Amendments to three wind energy projects in the Pincher Creek area proposed by Welsch Wind Power Inc., Windy Point Wind Park Ltd. and NextEra Canada Development & Acquisitions, Inc. (Proceedings 21483, 23377, 22579).

The Alberta Utilities Commission, the independent utilities regulator, has received amendment applications from Welsch Wind Power Inc. (Welsch), Windy Point Wind Park Ltd. (Windy Point) and NextEra Canada Development & Acquisitions, Inc. (NextEra) for the following wind energy projects which were previously approved by the Commission and are located in the Pincher Creek area.

- The Welsch Wind Power Plant was first approved in Approval U2012-34,¹ which granted approval to construct and operate a 69-megawatt (MW) wind power plant consisting of 17 3-MW and nine 2-MW wind turbines. On December 15, 2016, Welsch filed an amendment application in which it proposed to maintain the same total capability but would consist of 11 4.2-MW turbines, five 3.5-MW turbines, one 3-MW turbine and one 2.5-MW turbine. This application has been on hold since March 10, 2017, when Welsch stated that it would provide additional information including an updated noise impact assessment and a Wildlife Renewable Energy Referral Report and Sign-off Letter. (Application 21483-A001, Proceeding 21483)
- The Windy Point Wind Park Power Plant was first approved in Approval U2012-368,² which granted approval to construct and operate a 63-MW wind power plant consisting of 21 3-MW turbines. On March 2, 2018, Windy Point filed an amendment application in which it proposed that the power plant consist of 12 4.2-MW turbines with a total capability of 50.4 MW. (Applications 23377-A001, Proceeding 23377)
- The Heritage Wind Farm Power Plant was first approved in Approval U2011-210,³ which granted approval to construct and operate a 291-MW wind power plant consisting of 97 3-MW turbines. On March 30, 2018, NextEra filed an amendment application in which it proposed that the power plant consist of 28 3.63-MW turbines with a total capability of 102 MW. Although NextEra applied for 32 turbine locations, it stated it would only construct 28 turbines. (Applications 22579-A001, Proceeding 22579)

The project areas of the three projects overlap. Further, as a result of the amendments proposed, each project is considerably different from that which was previously approved. In order to consider these issues, the Commission has decided to hold a technical meeting commencing at 9 a.m. on May 29, 2018 in the AUC hearing room on the fourteenth floor of 600 Third Avenue S.W., Calgary, Alberta.

¹ Power Plant Approval U2012-34, Proceeding 738, Application 1606376, February 6, 2012.

² Power Plant Approval U2012-368, Proceeding 1371, Application 1607515, July 31, 2012.

³ Power Plant Approval U2011-210, Proceeding 276, Application 1480111, June 2, 2011.

The purpose of the technical meeting is to establish a process for the review and consideration of the three amended wind power projects that is fair and effective for all parties. **The Commission will not be considering the merits of any of the applications at the technical meeting.**

Topics for discussion at the technical meeting include the following:

- Should these projects be considered as amendments or as new projects?
- How should the Commission consider the cumulative impacts from the three wind projects?
- Whether the noise impact assessments should employ common modelling parameters, common dwelling labels and common reporting formatting.
- Should the noise impact assessment prepared for each amended project be based on the noise priority established by the original project or should noise priority be based on when each amendment application is deemed complete?
- How should noise be mitigated if cumulative sound levels at any noise receptors are predicted to exceed permissible sound levels?
- The need for environmental impact reporting that takes into account the impact of all three projects.
- Determination on final turbine locations and turbine models, including adequate spacing for migratory birds and bats between the turbines of different projects.
- Environmental mitigation plans if cumulative wildlife impacts, including bat and or bird mortality, exceed certain levels.
- Timelines for finalized applications.

The Commission considers that the technical meeting will be most efficient if the three applicants, either separately or jointly, pre-file written submissions on the above issues, and any other issues they would like the Commission to consider. The Commission directs the applicants to file these submissions by no later than May 23, 2018.

The Commission recently undertook a similar process and issued a ruling on further process in relation to wind projects in the County of Forty Mile.⁴ The ruling, Exhibit 22966-X0098, may be viewed in Proceeding 22966 using the eFiling System available on the AUC website. The Commission encourages parties to read this ruling but wishes to emphasize that because the Pincher Creek area includes existing and approved but not yet constructed wind farms, it may require a different solution than that which was proposed in the Forty Mile area.

The Commission will webcast the technical meeting and transcripts of the technical meeting will be available on the Commission's eFiling System in all three proceedings following the meeting.

⁴ Exhibit 22966-X0098, AUC Ruling on further process, March 6, 2018.

Please contact Trevor Richards at trevor_richards@auc.ab.ca or 403-592-4469 or Taylor McCusker at taylor.mccusker@auc.ab.ca or 403-592-4370 if you have any questions or concerns.

Douglas A. Larder, QC, General Counsel
Alberta Utilities Commission

RECEIVED

MAY - 7 2018

M.D. OF PINCHER CREEK

Notice

Application to amend the Heritage Wind Energy Centre in the Pincher Creek area has been received

Proceeding 22579
Application 22579-A001

The Alberta Utilities Commission, the independent utilities regulator, will be considering the power plant amendment application in Proceeding 22579. If you feel you may be affected by this application, you can provide input to the AUC to review before it makes its decision.

Heritage Wind, LP, on behalf of NextEra Canada Development & Acquisitions, Inc. has applied, under the *Hydro and Electric Energy Act*, to amend its approval to construct and operate a power plant previously called the Heritage Wind Farm Power Plant and approved on June 2, 2011. The deadline to complete construction of this power plant has been extended multiple times. An additional extension request is currently before the Commission in Proceeding 22579 for which a notice of application was issued on June 9, 2017. The power plant approval was for the construction of 97 three-megawatt (MW) wind turbines with a total generating capability of 291 MW. The amendment application is for a 102-MW Heritage Wind Energy Centre located approximately 12 kilometres northeast of Pincher Creek. The proposed project would consist of 28 3.63-MW turbines with a hub height of 110 metres and a rotor diameter of 137 metres. Currently, 32 turbine locations for the proposed 28 turbines are being considered.

The 28 wind turbines are proposed to be located within the Municipal District of Pincher Creek in the following locations (see attached map):

Sections	Township	Range	Meridian
1, 5, 8, 10, 11	8	29	W4M
13, 22, 23, 24, 26, 27, 28, 32, 36	7	29	W4M
18, 19, 20, 21	7	28	W4M

A 34.5-kilovolt gathering system consisting of underground power lines for the purpose of collecting and sending the electric power from each wind turbine to a substation and located where the wind power plant would be connected to the Alberta Interconnected Electric System will also be required. However, the substation and other facilities required for the interconnection to the Alberta Interconnected Electric System will be the subject of separate applications.

Additional information about the application

For full application details visit the AUC website, log on to the eFiling System, enter the proceeding number and select go.

Written submissions are due May 31, 2018.

If you wish to participate in this proceeding, you may be eligible for funding to support your position, which includes costs for legal representation and expert witnesses. To learn more about the application and review process, intervener funding and what has been applied for please attend the information session or contact:

Taylor McCusker at 403-592-4370 or email your questions to taylor.mccusker@auc.ab.ca.

Information session

The AUC will be holding an information session to provide you with information about how you may become involved in this proceeding and the funding which may be available to you. The project and its merits will not be discussed at this meeting:

Ramada by Wyndham Pincher Creek
1132 Table Mountain Street, Pincher Creek, Alberta
Thursday, May 24, 2018 at 6:30 p.m.

Technical meeting

The area for this project overlaps with two other wind projects, the Windy Point Wind Park and the Welsch Wind Power Plant, which the Commission has recently received amendment applications for. All three projects were previously approved and now propose significant amendments. As a result, the Commission has scheduled a technical meeting on Tuesday, May 29, 2018 in Calgary, to establish a process for the review and consideration of the three amended wind power projects that is fair and effective for all parties. Additional details of this technical meeting are provided in a separate notice that may be viewed in Proceeding 22579 of the eFiling System available on the AUC website. The Commission will not be considering the merits of any of the applications at the technical meeting.

Participant information

If you cannot attend the information session, you may review our website or contact our Consumer Relations group for more information about your opportunities for involvement, assistance with your submission, and the funding options which may be available to you under Rule 009: *Rules on Local Intervener Funding*. They can be contacted at 780-427-4903 or by email at consumer-relations@auc.ab.ca.

The application, and any associated documents being reviewed, are publicly available on our website. For further details about what is being applied for, or for a copy of the application, please contact the applicant:

NextEra Canada Development & Acquisitions, Inc.
A. José De Armas
Phone: 647-789-5658
Email: jose.dearmas@nexteraenergy.com

Submissions

To register your concerns, or your support for the proposed project, please visit the AUC website and log in to the eFiling System to file your submission for Proceeding 22579. If you do not have access to the internet, please contact us at 780-427-4903 for other options for submitting your concerns and participating in this proceeding. If no written submissions are received, the Commission may make its decision without further notice or process.

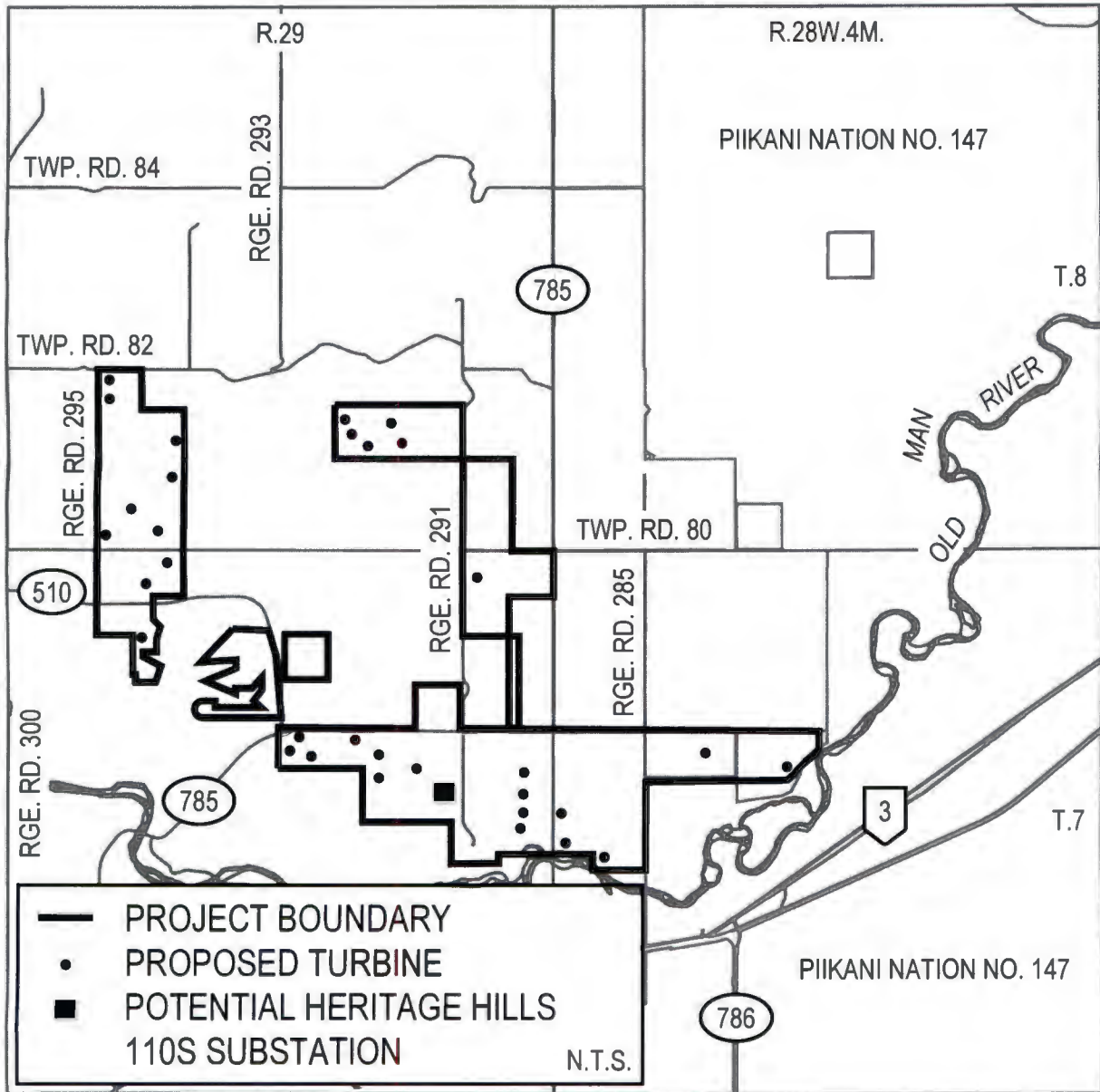
Those who do not have access to the internet can send a submission by mail or fax, and the AUC will upload the submission on your behalf. Please send your name, address, phone number, legal land location, description of your land in relation to the proposed development and describe your interest in the land, your business, or your activities which may be affected. Please briefly describe the issues you would like the AUC to consider when making its decision.

Privacy

To support an open and transparent process, information you send to the AUC will be publicly available through the AUC's eFiling System. If there is confidential information you would like to file, a request must be made in advance of filing your submission.

Issued on May 3, 2018.

Alberta Utilities Commission
Douglas A. Larder, QC, General Counsel





**AGENDA
PINCHER CREEK,
POLICE ADVISORY COMMITTEE
WEDNESDAY, May 16, 2018 AT 7:00 P.M.
Council Chambers, Town Hall
962 St. John Avenue**

- 1. Call to Order**
- 2. Agenda Approval**
- 3. Notes from February 21, 2018 Police Advisory Committee Meeting**
- 4. RCMP Update**
- 5. Bylaw Department Update**
- 6. Citizen On Patrol (COP) Update**
- 7. School Updates (All Schools)**
- 8. School Areas – Solar Crosswalk Lights/Corner Curbs**
- 9. Fire Hydrant at St. Michaels School**
- 10. Committee Mandate**
- 11. Roundtable**
- 12. Next Meeting Date – July 18, 2018**
- 13. Adjournment**

NOTES
PINCHER CREEK,
POLICE ADVISORY COMMITTEE
WEDNESDAY, February 21, 2018 AT 7:00 P.M.
Council Chambers, Town Hall
962 St. John Avenue

In Attendance:	David Green	FCSS Coordinator
	Sgt. Mark Harrison	RCMP
	Lou Burnham	Senior Citizen Member at Large
	Lisa Goss	Town of Pincher Creek Administrative Manager
	Clara Yagos	Livingstone Range School Division Trustee
	Judy Lane	Holy Spirit School Division Trustee
	Jim Peace	Chamber of Commerce
	Tina Delinte	St. Michaels School Principal

1. Call to Order

David Green called the meeting to order at 7:03 pm

2. Agenda Approval

Judy Lane moved to adopt the February 21, 2018 agenda as amended, the amendment being the deletion of item 3. Election of Chairperson.

CARRIED PAC 18-001

3. Notes from November 22, 2017

Jim Peace moved to adopt the November 22, 2017 meeting notes as presented.

CARRIED PAC 18-002

4. RCMP Update

Sergeant Mark Harrison updated the committee on the following;

- Weather/Road Conditions
- Staff changes but no vacancies
- Waterton Planning Cycle
- May-June G7 event
- MD MOU signed for 3 years

5. Bylaw Department Update

Community Peace Officer John Herasemluk was unable to attend the meeting but provided a written first quarter report.

6. Citizen On Patrol (COP) Update

No report at this time.

7. School Updates (All Schools)

St. Michaels – Tina Delinte

- One drug incident
- Snow issues
- First lockdown complete, three more scheduled for the year
- School shooting awareness
- Evacuation plan

8. 2018 Alberta Association of Police Governance Conference and Correspondence

Agenda to be circulated to the committee.

9. Roundtable

Lou Burnham

- Inquired about drop in at Group Group Youth drop in centre by RCMP members

Mark Harrison

- Invitation to media for next meeting

David Green

- March 28 Community Information Night

Clara Yagos

- Student incident at Castle Mountain

10. Next Meeting Date – May 16, 2018

11. Adjournment

Judy Lane moved to adjourn the meeting at 7:36 pm.

CARRIED PAC 18-003

TERMS OF REFERENCE

Pincher Creek Police Advisory Committee

PURPOSE OF THE COMMITTEE:

The Pincher Creek Police Advisory Committee shall formalize the process for receiving input from the community and the partnership between the community, the RCMP and local government.

Specifically, the Committee will:

- Advise the Detachment Commander on policing priorities identified through community input
- Keep the Detachment Commander informed of emerging trends and issues within the community
- Make recommendations on community policing initiatives based on identified trends and issues acknowledging cultural awareness
- Provide regular reports to Council regarding the progress of the committee

The Town of Pincher Creek and the Detachment Commander of the local RCMP detachment recognize the value and benefit of the community policing concept which enhances the quality of life for residents.

The principle philosophy of the Police Advisory Committee is that “the police are the community and the community are the police”, a philosophy which is also reflected in the RCMP mission statement of providing a safe and secure community through community input.

The Police Advisory Committee reflects the demographics of the community served by the RCMP and provides liaison between Council, residents, community groups and the RCMP.

Community organizations and individuals that wish to appear before, or communicate directly with Council on any community policing matter, may be encouraged to contact and make presentation to the Police Advisory Committee first for support, input, etc.

MEMBERSHIP:

All recommendations for membership must be reviewed and approved by the Detachment Commander and Council. The PAC should be comprised of, but not limited to:

Permanent Members

- Detachment Commander of the local R.C.M.P. detachment
- One (1) Community Peace Officer (Town and MD)

- One (1) Representative from Victim Services
- One (1) Representative from Citizens on Patrol
- One (1) Representative from a Community Youth Centre
- One (1) Representative from each High School
- One (1) Representative from each School Division
- One (1) Representative from Family and Community Support Services (FCSS)
- One (1) Representative from Town Council (an alternate must be designated)
- One (1) Representative from Municipal District Council (an alternate must be designated)
- One (1) Representative from Village Council (an alternate must be designated)
- One (1) Representative from Piikani Nation Chief and Council (an alternate must be designated)
- One (1) Representative from Chamber of Commerce (President or delegate)
- One (1) Representative from Napi Friendship Association

Term Members from the Community

- One (1) Senior's Representative
- One (2) Members at large who reside in the Town, MD, Village and/or Reserve
- One (1) Youth Representative

Term members of the PAC shall serve a term of two (2) years from their anniversary date and may be renewed by approval of the Detachment Commander and Council. All past members may re-apply for appointment to the PAC. One half (1/2) of the initial appointments are to be appointed for a one (1) year term.

All members of the PAC shall:

- Undertake a criminal records review and suitability screening through the RCMP
- Swear an Oath of Confidentiality
- Be of the full age of eighteen (18) years, except for a youth representative, who shall be at least sixteen (16) years of age

The Detachment Commander of the local RCMP shall have the authority to remove a member from the PAC, and must inform Council. Where a vacancy occurs in the membership of the listed organizations by reason of death, resignation or removal, the Detachment Commander shall request a replacement representative, who shall hold office for the remaining term of the vacant membership.

A member of the Committee will be disqualified to serve on the Committee if they:

- Are absent for three (3) consecutive meetings unless absences are authorized by the Committee
- Send written notice of resignation to the Committee

TERM OF THE COMMITTEE:

The Committee shall serve at the pleasure of Council and may be dissolved at any time with the agreement of Council or by committee resignation or recommendation.

CONDUCT OF MEETINGS:

The PAC will meet six (6) times per calendar year, during the months of January, March, May, July, September and November on the third Wednesday of the month in Town Council Chambers, or as required at the discretion of the Chair.

The Detachment Commander in collaboration with Council is responsible for establishing and maintaining the Terms of Reference of the PAC with input from its membership.

The Detachment Commander and Council together will identify one (1) administrative support staff to sit on the PAC. The administrative support staff shall keep accurate records of all meetings, assist with the preparation of committee documents and reports, and provide police-related statistics and information relevant to the PAC's objectives.

The Detachment Commander and administrative support staff are ex-officio members of the PAC, and as such, will not have voting privileges.

The Mayor is an ex-officio member of the PAC.

At the first meeting, the PAC shall elect a Chair and Vice Chair from its membership for a term of one year (should not be the Detachment Commander or Council member).

AUTHORITY OF THE COMMITTEE:

The Committee shall act in an advisory capacity to the Council and shall not have the power to direct consultants or enter into any agreements.

FINANCIAL:

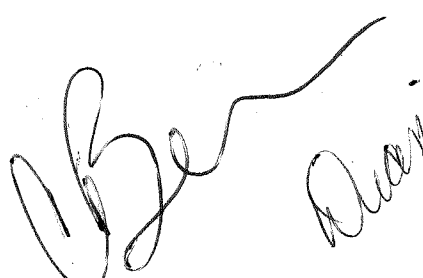
The Committee may not incur any expenses unless authorized by the Town of Pincher Creek.

May 25, 2015

P.C. MD

Thank you for the time and dedication
spent on the facilities installed last
year in the park.

Fishburn
Park
Recreation
Society


Duane M. Flynn

RECEIVED

MAY 10 2018

M.D. OF PINCHER CREEK



WITH DISTINCTION (GREAT HORNED OWL)

24x18 acrylic and antique book page on birch panel

by Karen Tamminga-Paton

With Distinction is one of a series of paintings that use the owl to explore ways of knowing. The great horned owl (*Bubo virginianus*) appears to own any place it perches as it surveys its unchallenged domain – unless a flock of crows happens to spot it. Then all mayhem breaks loose as they mob the owl. Success comes easily for this powerful owl; they eat almost anything that moves and nest in almost every kind of landscape.

Alberta Society of Artists (full member) - Crowsnest Pass, Alberta
www.tammingapaton.com

Copyright © 2015 by Karen Tamminga-Paton
Printed on environmentally certified paper at Art Ink Print, Victoria, BC, Canada



**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
April 18, 2018**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, April 18, 2018 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Gord Lundy, Municipality of Crowsnest Pass
Mary Kittlaus, Village of Cowley
Mark Barber, Town of Pincher Creek
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted as presented with the addition of information for potential Incinerator users.

Carried. 04.18.18-1032

MINUTES

Dean Ward

Moved the minutes of March 23, 2018 be adopted as circulated

Carried. 04.18.18-1033

MANAGER'S REPORT

1. MSW volumes steady.
2. The Industrial cell has been steady with small contracts.
3. Working on drawings and final design for expansion this summer.
4. Final letters sent to all SOC filers as per AEP request.
5. Waterton Lakes National Park contract renewed for another 12 months.
6. Devon will start pond area clean up in the next few weeks.
7. Several contaminated site contracts are up for tender, we should see some work this summer.
8. Will be preparing advertisement in the local papers, listing our programs and services.
9. Reviewing resumes for replacement staff this week.

Dean Ward

Moved that the Manager's report be accepted for information.

Carried. 04.18.18-1034

FINANCIAL REPORT

The Income Statement and Balance sheet to April 12th, 2018 was reviewed.
Admin explained the breakdown of the Carbon Tax report that was distributed.
Also a copy of the out of Province Asbestos totals from 2017 was also distributed.

Gord Lundy

Moved that the financial reports be accepted for information. Carried. 04.18.18-1035

REGIONAL MEETING CALLED BY THE TOWN OF PINCHER CREEK

The Landfill Manager informed the Board that the final Statement of Concerns letters
Have been sent to the 14 concerned parties answering their latest set of questions. (Which
includes the Village of Cowley and the Town of Pincher Creek.) Gord Lundy suggested that
Emile should attend the upcoming regional meeting on May 10th, in Pincher Creek.

Dean Ward

Moved that Admin contact the C A O of Pincher Creek and ask if it was okay that
Emile attend the meeting. And Moved that each region consult their council to the possible
Changes to the regional meeting. Carried. 04.18.18-1036

DONATION REQUEST

A Donation request from CNP 40 Assets for their Youth Adventure Camp.

Dean Ward

Moved to donate \$300.00 towards their Youth Adventure Camp Carried. 04.18.18-1037

DONATION REQUEST

A Donation request from CNP Minor Soccer Association for their spring session, for soccer
training.

Mark Barber

Moved to donate \$300.00 towards their spring training session. Carried. 04.18.18-1038

DONATION REQUEST

A Donation request from the Coleman Community Society for their Canada Day Parade.

Dave Filipuzzi

Moved to donate \$500.00 toward the Canada Day Parade. Carried. 04.18.18-1039

INFORMATION FOR LOCAL USERS ON OUR PROPOSED INCINERATOR

Terry expressed concerns that the local users of our proposed incinerator would like more information on the benefits of having an incinerator in our area. Terry has had a number of farmers and local ranchers approach him excited about a possible incinerator in our area. Admin advised Terry to tell everyone to go onto our website and look at our incinerator presentation. Directors said we will have more informational sessions with the public if the Incinerator is approved on our landfill operator's license.

Dave Filipuzzi

Moved that this information be tabled for future discussion.

Carried. 04.18.18-1040

Correspondence:

Thank you cards were distributed from the CNP Literacy Foundation, The CNP Figure Skating Club, and Tori Wakaluk.

NEXT MEETING DATES

May 16, 2018	September 19, 2018
June 20, 2018	October 17, 2018
July 18, 2018	November 21, 2018
August 15, 2018	December 19, 2018

Tabled Items

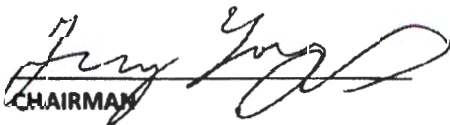
Information for Local Users on our Proposed Incinerator.

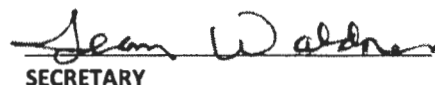
ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn at 9:50 a.m.

Carried. 04.18.18-1041


CHAIRMAN


SECRETARY

CARCASS'S 2017

AREA'S BROUGHT IN FROM	TONNES	RATE
Crowsnest Pass	1.610	Regional
Cowley	0.07	Regional
Back Country Butchering	45.26	Regional
MD of Pincher Creek	73.439	Regional
Pincher Creek Meats	80.46	Regional
Pincher Creek Vet	1.211	Regional
	<hr/> 202.050	
Volker Stevin (Road Waste)	24.82	Non - Regional

In 2017 we received Horses's Pigs, Coyote's, Sheep, Vet Animals, Chickens, Domestic Pets.

TOTAL 2017 CARCASS'S 226.870

West Coast Rendering Ltd Only take Cattle, Bison, Horse's, and Pigs. They Don't take any Wild Animals